

20 June 2023 at 10.30 am

Conference Room, Argyle Road, Sevenoaks

Published: 05.06.23



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https://www.youtube.com/channel/UCIT1f_F5OfvTzxjZk6Zqn6g

Licensing Hearing

Membership:

Chairman: TBD

Cllrs. Abraham, Esler, Waterton

Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. Appointment of Chairman		
2. Declarations of interest		
3. LICENSING ACT 2003 NEW TIME LIMITED PREMISES LICENCE APPLICATION - The Knockholt Fest, Land North of the junction with Shelleys Lane and Main Road, Knockholt, Kent	(Pages 1 - 112)	Jessica Foley Tel: 01732 227480

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.

Licensing Act 2003

1.1. Hearings shall be conducted in accordance with this Procedure Note which the Sub-Committee may vary at their discretion if considered in the public interest subject to The Licensing Act 2003 (Hearings) Regulations 2005.

1.2. The quorum for a Sub-Committee shall be two members.

1.3. At the commencement of each hearing the Sub-Committee shall elect one of its members as Chairman.

1.4. The order of business at hearings shall be:

(a) Election of Chairman.

(b) Declarations of interests.

(c) Chairman explains the procedure to be followed at the hearing, including the setting of equal time limits for all parties and the granting of adjournments.

(d) Chairman ascertains who is assisting or representing the parties.

(e) Officer presentation of report

(f) Applicant (or his/her representative) addresses the Sub-Committee.

(g) Applicant questioned by members. At the discretion of the Sub-Committee, other parties may be permitted to question the applicant.

(h) Any representatives of Public or Statutory Bodies who have made representations in respect of the application (or their representative) address the Sub-Committee. No issues other than those relevant to their representations may be raised.

(i) Members question each party at the conclusion of their address. At the discretion of the Sub-Committee, the applicant may be permitted to question other parties.

(j) Other persons who have made representations in respect of the application (or their representative) address the Sub-Committee. No issues other than those relevant to their representations may be raised.

(k) Members question each party at the conclusion of their address. At the discretion of the Sub-Committee, the applicant may be permitted to question other parties.

(l) Sub-Committee may offer the parties a short adjournment to discuss in the absence of the Sub-Committee whether a solution acceptable to all the parties can be put to the Sub-Committee.

(m) Applicant (or his/her representative) makes closing address.

(a) Sub-Committee may grant a short adjournment. The parties may not speak to members regarding the application during adjournments.

(b) The Sub-Committee considers the application and motions put to accept or reject the application in the terms requested or to grant the application subject to specified conditions. Reasons are to be given for motions.

(c) The parties will usually be informed of the decision at the Hearing with a decision notice issued thereafter in accordance with Regulation 26 of the 2005 Regulation, along with details of any applicable appeals process.

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LICENSING ACT 2003 NEW TIME LIMITED PREMISES LICENCE APPLICATION - The Knockholt Fest, Land North of the junction with Shelleys Lane and Main Road, Knockholt, Kent.

Licensing Sub Committee - Tuesday 20th June 2023

Report of: Chief Officer Planning & Regulatory Services

Status: For Decision

Key Decision: No

Portfolio Holder: Cllr. McArthur

Contact Officer: Jessica Foley, Ext. 7480

Recommendation to Licensing Sub-Committee:

The Sub Committee is asked to determine the application in accordance with the Licensing Act 2003 (as amended), Sevenoaks District Council Statement of Licensing Policy, and the Home Office Guidance issued per Section 182 of the Licensing Act 2003, whilst having due regard to the applicant's submissions and relevant representations.

Reason for recommendation:

A new application has been received for a Time Limited New Premises Licence pursuant to Section 17 Licensing Act 2003. 28 representations against the application have been made by local residents, a local school and Knockholt Parish Council.

Introduction and Background

- 1 An application has been made to Sevenoaks District Council for a New Time Limited Premises Licence for The Knockholt Fest, Land North of the junction with Shelleys Lane and Main Road, Knockholt, Kent. TN14 7PH. The applicant is Union Knockholt Ltd. - **Appendix A**
- 2 Plans submitted with the application can be found at **Appendix B**
- 3 The nature of the proposed New Time Limited Premises Licence which is the subject of the application is to:

Allow the sale of alcohol for consumption on the premises from 11:00 to 22:00 hours.

Agenda Item 3

Allow the Opening hours to the public from 10:30 hours until 22:30 hours.

- 4 For the attention of Members, a site plan showing the area surrounding the licensed premises is at **Appendix C**.
- 5 The applicant was required to advertise the application by placing an A4 pale blue sign at the premises, and also to advertise in a local newspaper to inform the public of the application.
- 6 Knockholt Parish Council liaised with the Applicant and arranged a 'Question and Answer' session for local residents. This took place and the Applicant provided 'Knockholt Fest Management Plan' for all to see. This can be found at **Appendix D**.
- 7 A consultation period took place between 25th April 2023 and 22nd May 2023. Responsible Authorities were consulted as part of the process. The applicant conformed to all requirements in accordance with The Licensing Act 2003 (Premises Licences and Club Premises Certificates) Regulations 2005.

Representation received from Responsible Authorities:

- 8 The following Statutory Bodies (described as Responsible Authorities by the Licensing Act 2003) were consulted about this application

Kent Police	No comment made
Environmental Health	No objection
Kent Fire	No comment made
Child Protection	No comment made
Trading Standards	No comment made
Health & Safety	No objection
Planning	No objection
Public Health	No comment made
Home Office Immigration	No comment made

Representations received from others

- 8 Representations objecting to this application have been received from 26 local residents, 1 local school and 1 Knockholt Parish Council. A total of 28 representations. A copy of these representations are at **Appendix E**.
- 9 On the basis of the representations received, it is considered unlikely that this application will be successfully mediated before the Sub Committee Hearing.

Licensing Sub Committee Considerations

- 10 In determining the application with a view to promoting the licensing objectives, the Sub Committee must give appropriate weight to:

- 11 The steps that are appropriate to promote the licensing objectives
The representations presented by all parties
The Home Office Guidance issued under section 182 Licensing Act 2003
The Sevenoaks District Council Statement of Licensing Policy
Any other relevant legislation

The Licensing Act 2003 requires representations to address the four Licensing Objectives:
Prevention of crime and disorder
Public safety
Prevention of public nuisance
Protection of children from harm

A representation is a 'relevant representation' if it is about the likely effect of the grant of the licence on the promotion of the licensing objectives. The objector must establish that such a consequence is a *likely* effect of the grant (i.e. more probable than not).

- 12 Sevenoaks District Council has produced a Statement of Licensing Policy in order to comply with its duties and powers under the Licensing Act 2003. A link to this Policy is in the Background Papers section at the end of this report.

The aims of the Policy are:

To minimise nuisance and disturbance to the public through the licensing process

To help build a fair and prosperous society that properly balances the rights of people and their communities

To integrate its aims and objectives with other initiatives, policies plus strategies that will reduce crime and disorder, encourage tourism, encourage an early evening and night time economy which is viable, sustainable and socially responsible, reduce alcohol misuse, encourage employment, encourage the self-sufficiency of local communities, reduce the burden of unnecessary regulation on business, and encourage and promote, live music, dancing and theatre for the wider cultural benefit of communities generally.

- 13 The Licensing Sub Committee should be mindful of requirements and responsibilities placed on them by other legislation, in addition to those contained within the Licensing Act 2003. These include, but are not limited to, having due regard to the Equality Act 2010 and the Human rights Act 1998.

- 14 The Licensing Sub Committee is asked to note the procedures relating to this hearing which are contained within The Licensing Act 2003 (Hearing Regulations) 2005 (as amended). A link to these Regulations are in the Background Papers section at the end of this report.

Agenda Item 3

Options

15 When considering this application for a new premises licence, the following options are available to the Sub Committee:

- Grant a licence in the same terms as it was applied for
- Grant a licence, but modify or add conditions as appropriate for the promotion of the licensing objectives.
- Grant a licence, but modify the hours of licensable activity as appropriate for the promotion of the licensing objectives.
- Reject the application.

Right of Appeal

16 Under Section 181 and Schedule 5 of the Licensing Act 2003, there is a right of appeal to the Magistrates Court in respect of premises licence applications. This right of appeal is open to both the applicant and to any person who has made relevant representation. The appeal application must be made within 21 days of the written notification of the Sub Committee's decision.

Key Implications

Financial

A decision made by the Sub Committee may be appealed by any party to the proceedings of a Magistrates Court. Costs associated with this matter and incurred by any party, may in certain circumstances be awarded against the Council.

Legal Implications and Risk Assessment Statement

This Hearing is regulated by the Licensing Act 2003 (Hearings) Regulations 2005.

The decision is to be made with regard to the Licensing Act 2003, Secretary of State's Guidance issued under Section 182 of the Act and the Council's Statement of Licensing Policy. Where decision departs from the Policy or Guidance, the departure must be directed solely at the attainment of the licensing objectives, and such departure must be supported by clear and cogent reasons.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Net Zero Implications

The decisions recommended through this paper have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

Appendices

Appendix A - New Time Limited Premises Licence Application.

Appendix B - Plans submitted with the application.

Appendix C - Site Plan showing surrounding area.

Appendix D - Knockholt Fest Management Plan.

Appendix E - Representations.

Background Papers

[Licensing Act 2003](#)

[Revised Guidance issued under Section 182 Licensing Act 2003](#)

[Sevenoaks District Council Statement of Licensing Policy](#)

[The Licensing Act 2003 \(Hearings\) Regulation 2005](#)

Richard Morris
Chief Officer Planning & Regulatory Services

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Licensing Authority: *The Licensing Partnership*

Licensing Partnership
 P.O. Box 182
 Sevenoaks
 Kent TN13 1GP

Ref:

Application for a Premises Licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes found at bottom of Page 4 of this form.

Use the blank page at the end of the form to provide further details if necessary.

When it is complete you can submit the form directly to us - click on the Submit Form button.

You may wish to print and keep a copy of the completed form for your records.

For help information about filling in this type of electronic form, click on the help information button.

I / We **Union Knockholt LTD** apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

Rushmore Hill Farm
 Main Road
 Knockholt

Post town

Sevenoaks

Post code

TN14 7LR

Telephone number of premises (if any)

[Redacted]

Non-domestic rateable value of premises

£ [Redacted]

If the premises is under construction please check here

If the premises hasn't been assigned a rateable value yet, please check here

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please make selection with an "x"

- a) An individual or individuals* please complete section (A)
- b) a person other than an individual*
 - i as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) A recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please make selection with an "x"

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a:
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

You do not have to answer the questions in this section.

Title

Surname

First names

Are you 18 years or older?

- Yes
 No

Date of Birth

Nationality

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Title

Surname

First names

**Date of Birth
(you must be 18
years old or over)**

Nationality

**Current postal
address
if different from
premises address**

Postcode

Post Town

Daytime contact telephone number

**Email address
(optional)**

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name

Union Knockholt LTD

Address

**14 - 16 Powis Street
London
SE18 6LF**

Registered number (where applicable)

12530577

**Description of applicant (for example,
partnership, company, unincorporated
association etc.)**

Limited company

Telephone number (if any)



E-mail address (optional)

info@theknockholtfest.com

Part 3 - Operating Schedule

When do you want the premises licence to start?

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people attend the premises at any one time, please state the number expected to attend

General description of premises (please read guidance note 1)

Rushmore Hill Farm is a privately owned venue with natural outstanding beauty and now open to organising wonderful community events and fundraisers for the local surrounding communities. We aim to support local businesses, food and produce.

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please check all relevant boxes

Provision of regulated entertainment (please read guidance note 2)

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	X
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed				State any seasonal variations for performance of live music (please read guidance note 5)	
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	11:00	22:00			
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed				State any seasonal variations for playing recorded music (please read guidance note 5)	
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption <u>please make selection with an "x"</u> (please read guidance note 8).	On the premises	X
Day	Start	Finish		Off the premises	
Mon					
Tue			State any proposed seasonal variations for the supply of alcohol (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat	11:00	22:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

State the name and details of the individual whom you wish to specify on the licence as premises supervisor. (Please see declaration about the entitlement to work in the checklist at the end of the form):

Title	Mr
Surname	To be confirmed
First Name(s)	To be confirmed
Date of Birth	30/03/2023
Address	To be confirmed
Postcode	To be confirmed
Personal Licence number (if known)	To be confirmed
Issuing licensing authority (if known)	To be confirmed

Please print the 'Consent of individual to being specified as premises supervisor' form (shown on pages 19 and 20), and have the person specified above sign and confirm the details given.

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

None

O

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variation (please read guidance note 5)
Day	Start	Finish	
Mon			<p>Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 6)</p>
Tue			
Wed			
Thur			
Fri			
Sat	10:30	22:30	
Sun			

P Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b,c,d,e) (please read guidance note 10)

As a standalone document it will contain all event details and will reference other documents that may be found as appendices. It is intended that it is a 'working document' that will evolve with ongoing liaison between the event organisers, the local licensing authority and other responsible authorities. The event organisers are an experienced team. They have successfully run The Kent Food Fest for 7 years and are now consulting for Knockholt community festival. The event planning work is conducted to the highest standard to increase our contribution to arts and culture whilst minimising any adverse effects to local residents, public safety and the environment. We believe good communication with stakeholders, such as local authorities and community groups, is vital to the success of any event and hope collaborative documents like this aid such communication. The Kent Food Fest has 7-year track record without any significant concern, site safety, public safety.

b) The prevention of crime and disorder

See additional sheet.

c) Public safety

Stewards and volunteers will be used to assist with general information and monitoring of activity around the site. This team will not replace or replicate the provisions of the SIA Licensed security team; their purpose is to provide information to festival goers and a large network of eyes and ears around the event site. Stewards and volunteers will be trained before the event commencement.

d) The prevention of public nuisance

A noise assessment and management plan will be produced in order to consider and reduce the nuisance effects of noise arising from the event, taking into account the size, type and direction of each Soundsystem. The following conditions will be adhered to in managing noise created by the event: Between the hours of 11am and 10pm on the 5th August 2023. We will employ a noise management engineer to be responsible for the regular monitoring and control of noise levels during the event. Records of monitoring and any action taken to will be maintained and made available to the local authority for inspection during the event. Records will be submitted to the local authority following the event.

e) The protection of children from harm

See additional sheet.

Please make selection with an "x"

- I have enclosed the plan of the premises
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships.] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 5 - Declaration (please read guidance note 11)

Confirmation of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 12) **If confirming on behalf of the applicant please state in what capacity.**

• [Applicable to all individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

• The DPS named in this application form is entitled to work in the UK, (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

Confirmation

Name Date
 Capacity

Please print the 'Consent of individual to being specified as premises supervisor form (shown on pages 19 and 20), and have the person specified above sign and confirm the details given.

For joint applications confirmation of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 13) **If confirming on behalf of the applicant please state in what capacity.**

Confirmation

Name Date
 Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Name
 Address
 Post Town
 Postcode
 Telephone number (if any)
 If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Use this page if there is any other information that you think we should know about.

Information entered on this page will be sent to us, along with the data on the rest of the form when you use the "Submit" option.

Operating schedule continued...

Prevention of crime and disorder

1. Crowd Management

Crowd Management Planning and Implementation will be undertaken by Able Security LTD The Crowd Management plan details roles, responsibilities and methods for control and evacuation.

Audience Number Control Tickets will be majority sold by pre-sale. A small amount of tickets will be made available on the door for walk up attendees.

2. Police

We will ensure we liaise with all relevant police parties closely in the further planning of the event to ensure they are aware and in agreement with the Event Management Plans. Police presence at the event is always welcomed, though we feel that it is not necessarily required considering the private security arrangements we will have in place. The Food Fest has not required Police Presence in the past.

Event security services SIA Licensed security will be used in any positions where searching, refusal of entry, patrolling or intervention may be required and at the sites of all licensable activities. A detailed crowd management plan will be produced following a risk assessment by a security specialist contractor planning exact security team numbers and positions.

Protection of children from harm

3. Missing Persons or Property and Alcohol

Any lost property may be handed in to our ticket booth team any security or event staff. This will be dealt with by the welfare team, as can any reports of lost property. Property can be reclaimed at the event by direct description or afterwards via collection or post. Contact details for property reclaim will be clearly shown on the event website. Lost persons can also report to the welfare team, as can reports of missing persons. The Production Manager will then be informed. If the lost person is

deemed to be in any way vulnerable, then only persons with a valid DBS check will be allowed to handle the issue. In most cases this would be any of the Welfare team, SIA team, First Aid team, or the event organisers.

Alcohol and our bar on site will be managed in accordance with The Licensing Act 2003 and all Mandatory Licensing Conditions will be met. The bars will stock a wide range of products, including many locally made 'craft' products such as ale, cider and wine. Extremely cheap and excessively strong drinks will not be available.

if there is any doubt about the attendee's age, proof of age identification will be requested.

Notes for Guidance are available online

Consent of individual to being specified as premises supervisor

Please print this form and ask the person being specified as premises supervisor to fill in the below.

Certain details have been pre-populated from data given on this online form. Please amend any incorrect information or add details where necessary.

Please return this completed form to:

Licensing Partnership
P.O. Box 182
Sevenoaks
Kent TN13 1GP

I, **Mr To be confirmed To be confirmed**

[Full name of prospective premises supervisor]

of **To be confirmed
To be confirmed**

[Home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

A premises licence

[Type of application]

by **Union Knockholt LTD**

[name of applicant]

relating to a premises licence

[Number of existing licence, if any]

for **Rushmore Hill Farm**

Main Road
Knockholt
Sevenoaks

[Name and address of the premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Union Knockholt LTD

[Name of applicant]

concerning the supply of alcohol at

Rushmore Hill Farm

Main Road
Knockholt
Sevenoaks

[Name and address of the premises to which the application relates]

Consent of individual to being specified as premises supervisor (cont.)

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

To be confirmed

[insert personal licence number, if any]

Personal licence issuing authority

To be confirmed

[Name and address and telephone number of personal licence issuing authority, if any]

Signed

[Signature area]

Name (please print)

[Name area]

Date

[Date area]

Form end

You have now reached the end of the form. If you have entered all the necessary information, and read all the guidance notes, please now submit the form.

XML Specific

Application Type

Licence Case Type

Licence Status

XML Template

CAPS Reference

Payments request

CallingAppID

CallingAppRef

PaymentSourceCode

Response response

PaymentAuthorisationCode

IncomeManagementReceiptNumber

OriginatorsReference

CardScheme

CardType

PaymentAmount

ResponseCode

ResponseDescription

Number of payment lines

Customer Message

Service Message

Payment 1

Receipt Number

DueDate

PaymentType

Pay Description

XML Description

PaymentDue VAT

Paid

Payment Date

Fund

Reference

Payment 2

Receipt Number

DueDate

PaymentType

Pay Description

XMLDescription

PaymentDue VAT

Paid

Payment Date

Fund

Reference

Payment 3

Receipt Number

DueDate

PaymentType

Pay Description

XML Description

PaymentDue VAT

Paid

Payment Date

Fund

Reference

Payment 4

Receipt Number

DueDate

PaymentType

Pay Description

XML Description

PaymentDue VAT

Paid

Payment Date

Fund

Reference

Payment 5

Receipt Number

DueDate

PaymentType

Pay Description

XML Description

PaymentDue VAT

Paid

Payment Date

Fund

Reference

Case Overview

Form file name: Current Date

Form data set reference: Date From

Has been E-Signed Date/Time E-Signed

Date/Time Submitted to main server Data Validation Reference

Date/Time Submitted to external server Date/Time form Started

Automatic Messaging

Receipt Email Address Notification Email Address

Receipt Email Subject Notification Email Subject

Receipt Email Message Notification Email Message

Mobile Number

Case Notes

CRM Integration

CRM Case Ref

Form History

30/03/2023 12:38:45 | Received on Remote Server
 30/3/2023 12:43:26 | Submitted | (anon,) | Application for a premises licence (1.0).wdf, 132561, Licence Inc Bexley, new | Ref: 132561-30330-85LSOCT
 30/03/2023 12:38:45 | Received on Remote Server
 30/3/2023 12:43:26 | Submitted | (anon,) | Application for a premises licence (1.0).wdf, 132561, Licence Inc Bexley, new | Ref: 132561-30330-85LSOCT

Form Database

Primary Record ID Secondary Record ID

Department Name Form Status

Depart Classification / Priority Search Field 3

Dept Case Reference

Date Record Started

Date Last Modified

Current User

Title Surname First Name User Record Id

Tel No Email address Address

User Classification

Portal Username Expert for this form

System Data

Pages active with dynamic paging

Data Locked for Editing Date of offline forms creation Enable high-quality print (WDF)

Type of form - ufx, wdf or txt If TXT - Optimised for screen-readers Enable top controls on opening

Start page for expert users Print Collation Config

Form Design Settings

Dynamic paging enabled Use page titles for page menu ESigning is available After ESigning/Submission - go to page No? TXT form is available

Pages with forced error checking

Pages that override forced error checking

Last visible page: Unregistered users Registered users Expert users Override for TXT version

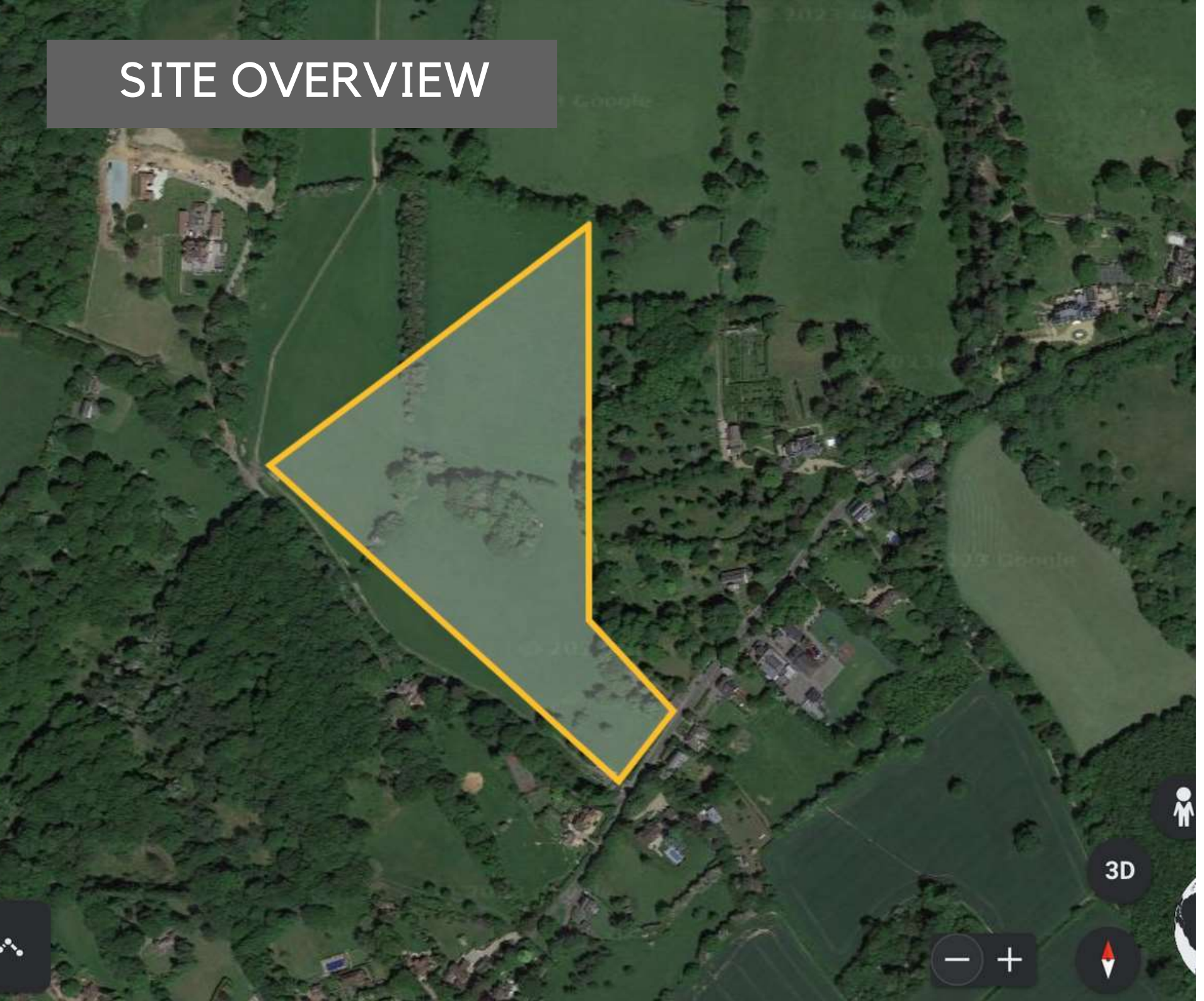
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Shared Data Dictionary e.g. 'Victoria Forms UK Government Data (1.0)'

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SITE OVERVIEW



FESTIVAL FIRE EXITS

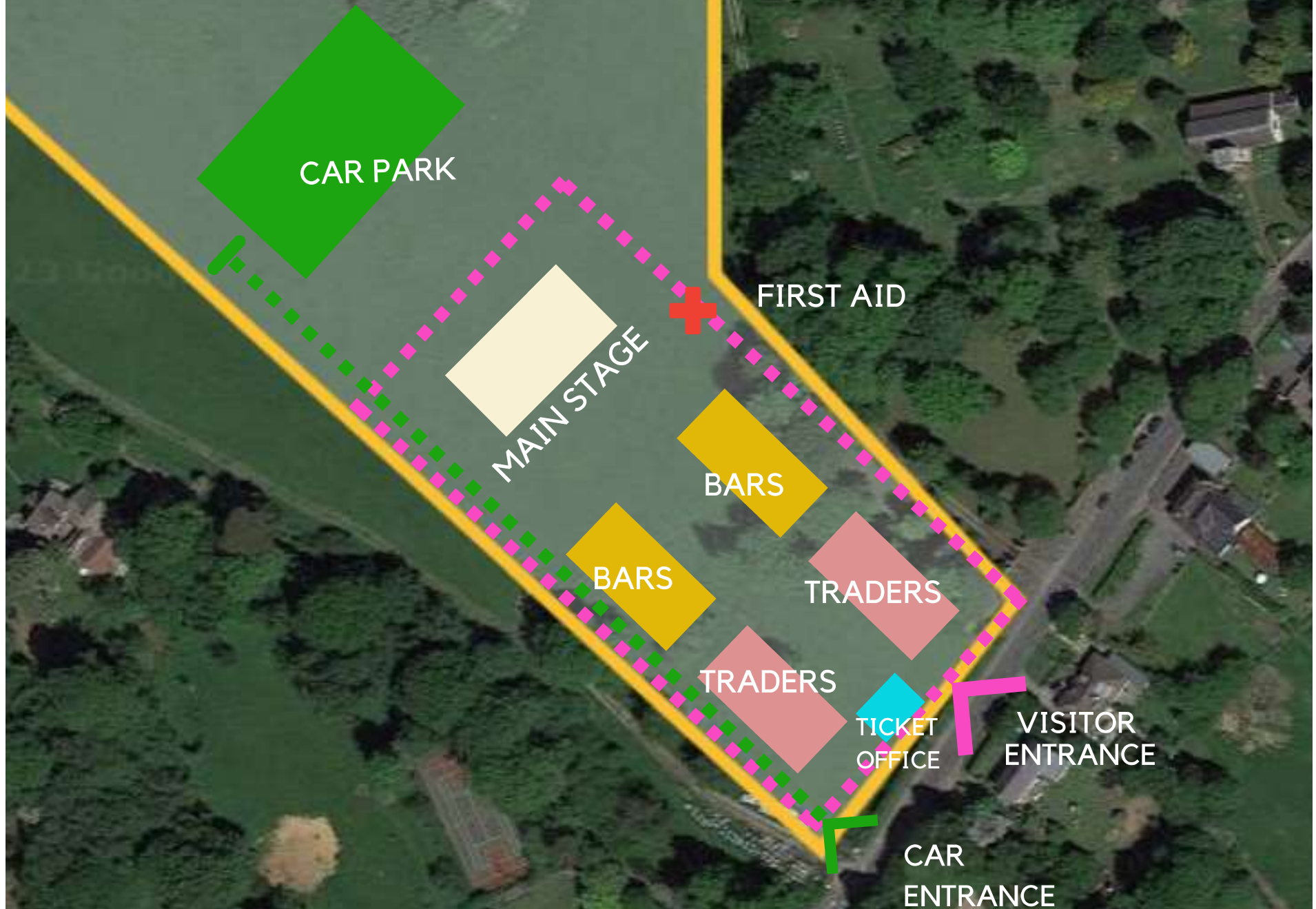
FIRE EXIT 2

FIRE EXIT 1

FESTIVAL LOCATION



FESTIVAL - DETAIL PLAN



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Management Plan for Knockholt Fest

Kings Valley,
Main Road,
Knockholt,
Kent.
TN14 7PH

Event Management Plan

This document is the backbone of our Event Management Plan and its purpose is to provide a general overview of all the considerations and detailed planning required staging the event.

As a standalone document it will contain all event details and will reference other documents that may be found as appendices. It is intended that it is a 'working document' that will evolve with ongoing liaison between the event organisers, the local licensing authority and other responsible authorities. The event organisers are an experienced team. They have successfully run The Kent Food Fest for 7 years and are now consulting for Knockholt community festival.

The event planning work is conducted to the highest standard to increase our contribution to arts and culture whilst minimising any adverse effects to local residents, public safety and the environment.

We believe good communication with stakeholders, such as local authorities and community groups, is vital to the success of any event and hope collaborative documents like this aid such communication.

The Kent Food Fest has 7-year track record without any significant concern, site safety, public safety.

1. Event Summary

The event is a small scale, family friendly food fest, music and arts festival with a focus on supporting and raising money for a local charity, emerging artists, supporting local businesses, local musical talent, engaging the community in the arts, as well as giving people to access to enjoy the wonderful nature and landmark of the location as part of the great British festival experience.

The event programme consists of a range of food stalls, farmers market, small vintage funfair for children, arts and crafts, face painting, healing village, outdoor garden games. Live music provided by unsigned local acts, main bar with Kent produced beers and wines with music.

A small glamping area comprising of 4 bell tents will be set up solely for the Kent Food Fest Team, Volunteers and family who are helping and working at this year's food fest, providing onsite management and security support throughout the 1-day event. No members of the public are staying overnight in the grounds.

The ticket cost is £10 for adults, £5 for children or £35 for a family ticket.

The Kent Food Fest and Knockholt Fest organisers have offered free tickets for the weekend to those living in the immediate surrounding area for their families to enjoy.

Agenda Item 3

The Kent Food Fest, as in previous years is NOT a classic music festival with crowd pulling signed acts and weekend camping etc. The event is relatively small in comparison to other well branded festivals. It is set-up and marketed as a family friendly food and music festival community asset and fundraiser supporting friends and families an incredible local charity.

2. Contingency Planning

2.1 Medical Emergencies -See section 27 of this document and the Medevent Medical Services Ltd Risk and Resource Assessment Plan and Operational Medical Plan documents.

2.2 Fire Risk Assessment – This is an outdoors event and all of our traders and the knock holt fest will have fire extinguishers in case of any emergencies.

2.3 Shuttle Bus Breakdown – Go-Coach Hire Ltd will be providing the shuttle bus service, with a back-up vehicle on standby in case of mechanical problems.

2.4 Staff Levels– From previous experience of running food festivals the required staffing levels are known, however additional staff are available on a call-out arrangement as part of back up planning.

2.5 Traffic Control – see ‘Final Traffic Management Plan’ documents.

2.6 Security of the Site and Crowd Management – see Able Security Management document.

3. The provision of regulated entertainment.

The provision of entertainment facilities. The supply of alcohol by retail, for consumption on site only. Guests will be subject to bag checks to prevent attendees bringing personal alcohol on site, as well as managing security threats.

4. Dates and Times of Production Build

3rd and 4th August for build and pack down on the 6th and 7th August 2023.

5. Gambling

No gambling is permitted at Knockholt Fest as this is a community family event.

6. Management Team

Event Directors – Michael Cutting, Jay Scott, Charlotte Currie, Liam Quinn,

Site Safety Managers - Carlin Pattenden, Lisa Pattenden, Lisa Jane Palmer.

Security & Parking Able security.

7. Contractors and Suppliers

All contact with suppliers and contractors should be via the event

Management Team.

Security and Crowd Management – Able Security LTD.

Medical and First Aid - TBA

Sound and Lighting - The Bandshop Ltd

Technical Power and Distribution - The Bandshop Ltd

Toilets - Elegance Toilets Ltd

Insurance - 'Event Insurance Limited'. All event contractors will hold an insurance office of repute, public and employer's liability insurance for claims up to and including £5,000,000.

Audience Profile - The event is aimed at families and individuals of all ages and backgrounds. Using data from previous events and ticket sales to date, the Management Team expect the majority of attendees to be families with young children mainly from local surrounding communities. The Kent Food Fest will be supporting this wonderful community event.

The audience at The Kent Food Fest has always been extremely amicable and compliant, with a friendly atmosphere onsite. The aim is to bring people together for a great cause supporting local food and produce, award winning gourmet food traders, unsigned local and UK music to Knockholt Fest.

The Organisers over the past 7 years focused on building an event that occupied a niche that appeals to those that prefer a more intimate outdoor event, embraces local attractions, local unique gourmet food and local musical and artistic talent in a safe and family centric environment as opposed to the intensity and scale of traditional music focussed festivals.

The Kent Food Fest organisers are dedicated to the very highest quality production standards and have a 100% success rate with all previous local authorities and landowners.

All event safety, sanitary and security provisions will be planned to be suitable for this intended capacity.

Licensed Area Capacity For this event the number of attendees is to be limited by the License restrictions on capacity. Category Number Public 1500 including Performers, Staff and traders.

8. Car Park Capacity

There is ample space at the event site to accommodate guests in the car park. Parking will be managed by stewards to ensure available space is used effectively and that attendees only park in permitted locations. Further details are provided in the Traffic Plan document.

9. Parking

Agenda Item 3

This car park option has the capacity to hold over 500 cars. With the assumption of 2.5 attendees per vehicle, 1 500 attendees on site at peak times and 30% of attendees arriving by automobile, the total peak parking requirement would be 180 car parking spaces. Therefore 87% of car parking can be handled with this parking option.

10. Public On-site Car Parking –

Public car parking will be managed using experienced Traffic Management staff and volunteers. We have the capacity of over 500 car parking spaces available.

11. Temporary Demountable Structures

Temporary demountable structures will be used to house the venues, bar and food traders as well as some production facilities.

12. Erection and Maintenance of Structures

The responsibility for the safe erection and maintenance of structures rests with the contractor supplying the structure. They are expected to produce and work to their own risk assessments and method statements and maintain their own liability insurance cover and MUTA documentation.

A representative from each contractor is required to remain on call throughout the event in order to deal with any instances of maintenance or respond to any prevailing weather conditions.

All documentation of this nature collated will be included in the appendices to this document.

Structural Safety and Wind Structural calculations relating to imposed loads from production infrastructure and wind loading will be obtained from contractors in advance of the event and a note made of the wind speeds at which action must be taken.

The production manager will monitor wind speeds throughout the event and ensure that any required action is taken should the prevailing, or forecasted conditions require.

Flame retardancy certificates will be obtained from contractors in advance of the event and be filed in this document.

13. Power Supply and Electrical Equipment

13.1 Generators - Generators will be installed and managed by an experienced electrical contractor. The generators will be carefully placed behind our main stage area and fenced off to the public. This area is not assessable to public at any time and will safe guarded for our artists and team.

13.2 - If diesel generators are used tanks will be double banded and a Diesel Spills Kit available at all times from the production office.

13.3 - Electrical Installations and Appliances Electrical installations will be managed and signed off by experienced electrical contractors with the relevant qualifications and will comply with all statutory provisions and will be of adequate capacity, reliability and durability in accordance with the requirements set out in the Electricity At Work Regulations (1989).

13.4 - All appliances brought on site are hired from reputable companies, from whom we can obtain PAT test certification. Any other appliances brought onto site will be PAT tested by onsite electricians before their use is permitted. We will have a qualified PAT testing accredited person on site, to retest any equipment with outdated certification. All electrical equipment exposed to weather will be suitably waterproofed and fitted with circuit breakers. Cables will be flown or buried where necessary and cable ramps used.

13.5 - Site Lighting Site lighting will be positioned in suitable areas around the event site. Two sets of lighting will be maintained, one for general use and another for emergency use in the instance that the generator, electrical systems or general use lighting fail or have to be switched off. Most site lighting will only be used in an emergency, however, the areas listed below will be lit at all times after sundown: Toilets, Production area, Emergency Exits and Security positions.

13.6 - Additional fire points will be positioned around the campsite providing buckets of sand and water. These will be clearly signposted and easily accessible.

14. Fire Safety Checks

3 checks will be conducted at 0800, 1500 and 2000 of each event day including:

- All exits and gateways are unlocked and clear
- All exits are clearly signposted and illuminated
- All exits lead to a place of safety, and that the place of safety is clear

15. Raising the Alarm

Upon spotting a fire, or being alerted by an attendee, any member of staff or security can communicate this to the production office via radio. The production office can then dispatch fully briefed security response teams to deal with the incident, telephone the fire brigade and begin a partial or full evacuation.

16. Fireworks and Sparklers

Attendees will not be allowed to bring fireworks or sparklers onsite. Any found during security searches will be disposed of.

17. Emergency Services Rendezvous Point

The emergency services rendezvous point is outside the main gates of the Gate House.

18. Provisions for Disabled People Disabled access toilets will be provided.

Routes through the event site will be made suitable for wheelchair users and those that have difficulty walking. Adequate signage will be used to assist those with

Agenda Item 3

impaired hearing and vision. Priority parking spaces will be made available to improve access to the event for disabled attendees.

19. Crowd Management

Crowd Management Planning and Implementation will be undertaken by Able Security LTD. The Crowd Management plan details roles, responsibilities and methods for control and evacuation.

Audience Number Control Tickets will be majority sold by pre-sale. A small amount of tickets will be made available on the door for walk up attendees.

20. Police

We will ensure we liaise with all relevant police parties closely in the further planning of the event to ensure they are aware and in agreement with the Event Management Plans. Police presence at the event is always welcomed, though we feel that it is not necessarily required considering the private security arrangements we will have in place. The Food Fest team has not required Police Presence in the past.

Event security services SIA Licensed security will be used in any positions where searching, refusal of entry, patrolling or intervention may be required and at the sites of all licensable activities. A detailed crowd management plan will be produced following a risk assessment by a security specialist contractor planning exact security team numbers and positions.

Stewards and volunteers will be used to assist with general information and monitoring of activity around the site. This team will not replace or replicate the provisions of the SIA Licensed security team; their purpose is to provide information to festival goers and a large network of eyes and ears around the event site. Stewards and volunteers will be trained before the event commencement.

21. Security Searches

It is a condition of entry that each attendee is subject to a security search upon entry to the event site. Any contraband material found during searches will be confiscated and appropriate action will be taken by the security team. Contraband material includes drugs, weapons, glass bottles, fireworks, sparklers, excess alcohol, alcohol carried by under 18s, large sound systems, large gas canisters. There will be a locked amnesty bin on entry for voluntary disposal. There is a zero-tolerance policy to all these items.

22. Missing Persons or Property and Alcohol

Any lost property may be handed in to our ticket booth team any security or event staff; this will be dealt with by the welfare team, as can any reports of lost property. Property can be reclaimed at the event by direct description or afterwards via collection or post. Contact details for property reclaim will be clearly shown on the event website. Lost persons can also report to the welfare team, as can reports of missing persons. The Production Manager will then be informed. If the lost person is deemed to be in any way vulnerable, then only persons with a valid DBS check will be allowed to handle the issue. In most cases this would be any of the Welfare team, SIA team, First Aid team, or the event organisers.

Alcohol and our bar on site will be managed in accordance with The Licensing Act 2003 and all Mandatory Licensing Conditions will be met. The bars will stock a wide range of products, including many locally made 'craft' products such as ale, cider and wine. Extremely cheap and excessively strong drinks will not be available.

if there is any doubt about the attendee's age, proof of age identification will be requested.

23. Event Website and Social Media

The event website and social media channels will provide attendees with information relating to transport, terms and conditions of entry and general safety advice prior to and during the event.

24. Radio

All key staff will be issued with a radio. All event staff will be provided with a contact sheet prior to the event that will state which teams are using which frequencies and a list of key mobile phone numbers for use in case of radio failure.

PA Systems Information and emergency directions can be broadcast to the public using the PA systems available.

25. Loud Hailers

The security team will provide loud hailers for use during any partial or full evacuation.

26. Signage

All emergency exits will be clearly denoted using the standard form of white lettering on a green background, and suitably illuminated and displayed at height. Other points of interest will be clearly signposted such as the main entrance, first aid, and control point, as well as delivering safety advice.

27. Medical First Aid and Welfare

The provision of first aid during the event.

Our Paramedic and First Aid Team will be situated clearly in the main stage area and will be clearly signposted. This is situated very close to the main gate house so emergency services can enter our quickly and efficiently. In case of a child getting lost our security team and production team will ensure that this is clearly communicated over loudspeaker on main stage and our team will stay with the lost child until their parents are found and they are reunited with their child.

It will be planned and managed by a suitable specialist contractor, who will be confirmed nearer the time.

Our Paramedic team have a vulnerable referable policy which will be sent across shortly.

Agenda Item 3

They will have direct radio contact to the production office and security team to request assistance in meeting the emergency vehicle and ensuring the ambulance can easily access the incident.

Our traffic team will then be messaged so they can direct the emergency services to where the incident has happened. Our site Directors and Site Managers will be radioed, and they will also be there to ensure the emergency is dealt with quickly.

The onsite medical team will be a paramedic and first two first aiders in any medical emergencies and will be responsible for telephoning for assistance from the local ambulance service if required. They will have direct radio contact to the production

office and security team to request assistance in meeting the emergency vehicle and ensuring the ambulance can easily access the incident.

Nearest Hospitals - Nearest A & E Department for minor injuries is:

Sevenoaks Hospital & Pembury Hospital

Refuse and Recycling - No glass will be allowed into the event. Additional measures will be taken to reduce the amount, and types of materials coming onto the event site. Concessions will be required to use compostable serving plates and cutlery which can be provided by the Food Fest Team.

Attendee Waste Bins will be provided across the event site for use by attendees.

Attendees will not be allowed to leave the event with any cups or plastic bottles, helping to reduce any litter dropped outside the event site. At the end of the event a full litter sweep will be conducted across the sections of the estate that have been used and immediate surrounding areas.

28. Concession and Production Waste

Larger industrial bins and liquid containers will be provided for the safe disposal of food waste and production waste such as grey water.

Waste Transfer Licence A copy of the waste disposal contractors Waste Transfer Licence will be made available to local authorities upon request.

29. Water Supply

The Food Fest will be bringing in tested water supply for the event for our traders and our traders bring their own water to small events like this.

Handwashing Sanitising hand gel stations will be available in all toilet facilities. Concessions will be expected to maintain a handwashing station with hot running water for staff use.

30. Water and Sewerage

Elegance toilets will remove sewerage waste material.

31. Environmental Considerations

Environmental considerations make up two major factors when planning the show. Firstly, the health and welfare of the customers during the show regarding the dangers from the environment and secondly the impact of the festival to the area.

Fencing will be carefully placed to ensure public safety.

32. Environmental impact

Environmental impact is very important to the ethos of the festival and it is an area that the festival will be working hard to improve on each year.

33. Waste Management Liquids on Site

All Traders will have a grey water facility for disposal of all liquid waste created by their operations.

All traders and bar staff will be fully briefed on proper disposal of liquid waste and the consequences of disregarding the briefing. Any trader or bar staff seen to be

discarding of liquid waste anywhere other than in its proper place will be subject to a severe verbal warning and the trader will receive a red card and will not be allowed to resume trade until proper systems have been introduced to deal with liquid waste appropriately. Consistent breach of rules will lead to bar staff being relieved of duty and traders escorted off site.

Human liquid waste will be dealt with in a similar manner so as not to pollute water courses and ecosystems. Adequate toilets will be provided.

34. Emissions

Electric appliances will be kept to a minimum and backstage signage will be erected to remind staff and crew to use as little energy as possible. Lights will be turned off in all daylight hours, unless required for artistic purposes. LED lights will be used where practical. No power is available for public use. All generators are eco/super silent, emissions will be logged post show and a strategy will be put in place to reduce the event's carbon footprint for the future.

Wind Safe working wind loads for each Temporary Demountable Structure will be provided by the supplying contractors to the production manager. If at any point the safe wind speed is likely to be exceeded the production manager will ensure appropriate action is taken. This could include evacuating and dismantling the structure if necessary.

35. Flooding and Wet Weather

Shelter for all attendees is available in various places across the site. The event is taking place on high ground, so the risk of large-scale flooding is minimal. In the event of localised flooding areas will be closed off.

Agenda Item 3

36. Extreme Heat and Cold

In the case of extreme heat (above 27 0C) staff will be briefed to verbally remind attendees of the need to keep hydrated, remain clothed and wear sunscreen.

Sunscreen will be available in the first aid tent and welfare tent for anyone without their own. In extreme cold (below 10 0C) staff will be briefed to verbally remind attendees of the need to keep warm.

Blankets will be available in the first aid tent for anyone who does not have enough clothing.

37. Concessions

There will be a number of concession facilities on the event site serving hot and cold food and drink to attendees and staff.

Copies of food safety and hygiene certificates, gas safety certificates, public liability insurance and risk assessments will be retained by the event organisers and made available to local authorities.

38. Traffic and Transport

As this is a community event most families will walk, arrive by train or share taxis. To avoid any congestion at Knockholt Fest have another car parking area in case overflow. A Traffic Management Plan will be provided closer to the time.

39. Speed of Vehicles

A 5mph speed limit will be in action on site.

40. Public Transport

We will encourage attendees to travel to the event by public transport if possible. The timetable will be published nearer the time and will correspond with train times and planned engineering works.

A number of local taxi providers will be approached prior to the event to ensure they are aware of the event timings and location. Their telephone numbers will be published on our website

41. Noise

A noise assessment and management plan will be produced in order to consider and reduce the nuisance effects of noise arising from the event, taking into account the size, type and direction of each Soundsystem.

The following conditions will be adhered to in managing noise created by the event: Between the hours of 11am and 10pm on the 5th August 2023.

42. Build and Break Procedures

Our main contractors will only be building main stage, small children's funfair and a marquee bar as this is a small boutique event.

43. The Kent Food Fest & Knockholt Fest will be checking the following:

Risk Assessments, Method Statements, all relevant qualifications, documentation connected with specialist equipment (MUTA Marque, general equipment maintenance documentation MSDS sheets, PAT tests, Gas Safety Certificates, Ladder Tags) and insurance. All site crew working directly for The Kent Food Fest will be again fully vetted by the Production Manager and all relevant qualifications will be examined and collated. At the start of each day, the crew will be fully briefed, there will be no lone working activities and all will be in radio communication for the duration of the working day

All personnel will be subjected to a thorough Site Induction on arrival until the first public access day. Personnel will then be required to sign an acknowledgement sheet which will be kept on file, the contents of which will make up an appendix in this document.

3 Emergency Procedures The production manager has overall responsibility for managing emergency situations. If the production manager is unavailable and cannot be called, then the head of security will assume their decision making responsibilities.

44. The Crowd Management Plan.

The Production manager will assist by coordinating other event staff and resources as needed. If required, the following statement will be read out by the production manager over the relevant PA systems. "Ladies and Gentlemen. Owing to an incident it has become necessary to evacuate this area (specify which area if needed).

Please leave via the exits (specify which exits if needed) and proceed to the (campsite/car park) where further information will be given.

45. Cancellation and Curtailment

The event organisers will make the final decision to cancel or curtail the event, after consultation with onsite teams, emergency services and local authorities. Cancellation (Event not yet commenced) Following a decision to cancel the event the following will happen; the police and local authority will be informed of the decision, a written statement will be circulated via emails, event website, social media channels and the press, notices will be erected around the site, security will secure the site until after the due commencement time.

Following a decision to curtail the event, the Head of Security will be notified.

The police and local authority will be informed, the decision will be made by the food fest team and will communicate that event has to be cancelled. All food fest ticket holders will be contacted via email and will announce this across all our social media platforms, event website, social media channels and the press.

46. Cancellation of event.

Agenda Item 3

If in case of severe weather conditions i.e. flooding and the event is unable to go ahead, we will email our ticket holders and list event as cancelled across all of our social media platforms i.e. Website, Facebook, Instagram and Twitter.

47. Bomb Threats

A bomb threat is usually in the form of verbal or written threat to detonate an explosive or incendiary device. The device may or may not actually exist. If it does not exist, then the motivations of the threat are more likely to be to induce a state of panic and confusion and to interrupt business operations. After any bomb threat is received a thorough inspection should be undertaken to establish the true motivations of the threat and establish whether an evacuation is necessary. The police should be informed of all bomb threats by the head of security. The head of security and production management team.

48. The Licensing Objectives Statement of Intentions

As organisers we intend to build on our success with other events, maximizing the positive benefits we offer to arts, culture and communities whilst minimising any disruption or disturbance.

To satisfy the four main licensing objectives we intend: To provide a safe, enjoyable, and successful event of leading standards. To provide a high standard of planning, organisation, and management. To listen and respond to the needs of local residents and communities. To work in partnership with Sevenoaks District Council, Police, Fire, and Ambulance services, and to involve the authorities in agreeing priorities and setting standards.

49. Prevention of Public Nuisance

The Food Fest Team & Knockholt Fest team, sound and security team will ensure that the sound and our guests are not a nuisance to the local surrounding area & community. This is a family event and do expect any problems.

50. Event Sound

The event will meet the guidelines of the Noise Council Code of Practice on Environmental Noise Control at Concerts (1995). An event Noise Assessment and Noise Management Plan will be produced to ensure compliance with the guidance of the code.

51. Crowd Noise

Crowd noise is not expected to be a problem as this is a boutique family food and music festival raising money for two great causes. A noise assessment risk has been sent across to Sevenoaks Council by our professional sound team The Bandshop Ltd.

Posters will be displayed at the main exit asking attendees to leave quietly, stewards will amplify this message verbally.

52. Prevention of Crime and Drugs

We operate a strict zero tolerance policy on drug use and possession. All guests to the event will be searched upon entry, any drugs found will be confiscated, the offending patron detained, and the police informed.

53. Violence

Violence of any sort is not expected from our guest profile and is very much frowned upon in the ethos of the event. However, measures will be in place to prevent and/or deal with any incidents effectively. All guests will be searched on entry, any weapons found will be confiscated and the police called. Violent persons will not be admitted to the site. A licensed security team will be available for easy deployment to any incident on or off site and the police will be contacted.

Egress Dispersion The security team will carry out post event crowd dispersion. A dispersion plan will be available as part of the Crowd Management Plan.

54. Protection of Children from Harm

The Food Fest team, Right guard Security and our health and safety team will be ensuring any areas of danger are fenced off and monitored at all times.

56. Alcohol

All attendees will be searched upon entry and asked for identification. Any contraband material will be confiscated. Contraband material includes alcohol if the person carrying it cannot prove they are over the age of 18. It is a mandatory condition of entry that any under 18's who appear to be or are found to be

intoxicated will be taken to the first aid point where they will be supervised, and the police and their parents or guardians will be contacted. If no contacts can be found, then they will be passed on to the police for further care.

55. Age Restrictions

For Entry Knocholt Fest is a family event and therefore open to anyone of any age. Children aged 16 and under must be accompanied by an adult aged 21+ years at all times during the festival. Parents will not be allowed to drop children off and leave them for the day they must be paying guests at the event and remain with their children at all times. Those aged 17 and over may attend of their own accord

but must wear an Under 18's wristband with the contact details of their parents or guardians. Children aged 5 and under can attend for free.

56. Lost Child

A lost child meeting point will be located at the back of the production stage area. Our Kent food fest team and security team will ensure that our production team will announce a child is lost and the appropriate measure will be taken to ensure the child is reunited their parents.

57. Public Safety

Agenda Item 3

The event management plans have been developed in accordance with the guidance given by the Event Safety Guide and are continually being developed as part of the consultation between with local authorities. All activities and installations necessary for the running of the event are fully risk assessed by the event organisers or the supplying contractors, and will meet any relevant regulations, standards and guidance.

Suitable safety barriers will be used in front of stages and to cordon off non-public areas, such as around generators, trip hazards and to form queue lanes.

58. Traffic Management Plan

Our traffic management plan is attached to this email, with a plan of Marshalls where they will be carefully situated and in contact radio contact to ensure there is no congestion.

We have allocated 500 car parking spaces and our traffic marshals will be in radio contact to ensure there is no congestion by the venue with our one system in place.

{ ENDS }

From: publicaccess@sevenoaks.gov.uk <publicaccess@sevenoaks.gov.uk>

Sent: Saturday, May 20, 2023 9:18 PM

To: Jessica Foley <jessica.foley@sevenoaks.gov.uk>

Subject: Comments for Licensing Application 23/01234/LAPRE

Customer Details

Name: Mrs Abby Carlton

Email: [REDACTED]

Address: [REDACTED]

Reasons for comment:

- Crime Objections
- Noise Disturbance
- Parking
- Prevention of Public Nuisance
- Protection of Children from Harm
- Public Safety
- Safety of Premises
- Traffic

20/05/2023 9:17 PM The proposed site is a farm with farm access only. The surrounding roads are narrow and totally unsuitable for the type of gathering proposed. The roads will not cope with the volume of traffic - please come and observe the school run (pick up, not drop off which is staggered) to observe a smaller number of cars and the difficulties this causes to other traffic getting through, larger vehicles are unable to pass (emergency vehicles would be obstructed), and there have been many near misses with children almost hit by cars speeding to try and get past the congestion.. The field itself is totally unsuitable for the number of cars proposed for this event, if there is wet weather prior to the event cars will not be able to park on the field. Public transport does not serve this area well (nearest station over 4 miles away, and buses are less than hourly and stop at 8pm - they do not run on Sundays for any staff staying overnight). Many surrounding roads do not have pavements for those who leave on foot.

The area is also surrounded by wildlife, [REDACTED] during the day and night we have deer, foxes, and badger who wander through our garden and have been known to walk across to the field proposed for use.

Having had no prior warning about this event, I do not anticipate that it will not cause a public nuisance given that it is suggested that music will be played all day. Sound travels very well in such an open area.

The risk of crime and disorder also concerns me greatly, given that already people travelling through the village throw litter out of their cars - what should we expect from this huge number of expected cars/people? The risk of drink driving due to the lack of public transport must be higher at an event held in a remote field and this would only increase the risk of further crime and/or safety fears.

Perhaps a more suitable site could be found for this event, with better public transport links.

Kind regards

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-----Original Message-----

From: Ray Hewitt [REDACTED]

Sent: 21 May 2023 09:04

To: Licensing <licencing@sevenoaks.gov.uk>

Subject: Land to the North of the junction with Shelleys Lane, Main Road, Knockholt, Kent

Licensing Application Ref. 23/01234/LAPRE

I write with concern regarding the proposed Festival to be held in August. It is sad that the organisers did not initially get in touch with the residents of Knockholt but good that we did eventually have a meeting with Michael Cutting and one of the organisers.

However, I am worried that traffic could be a great problem. Access to Knockholt is limited. The only Main Road way is to access from Rushmore Hill. All other roads are small lanes, in many instances with only passing places. The Main Road in the centre of the village already has parked cars at most times which would also make the passing through of traffic difficult. Unlike a previous Festival held by this organisation where access was easily obtained off the A.21 this is not the case. Knockholt is not off a main arterial road. On the day it would be essential that a considerable amount of cones would be needed in the immediate access area so as not to cause a bottleneck. At the current time we do not have sufficient detail from the organisers of how they are going to deal with the almost inevitable traffic problems. The access to the site is on a staggered cross road with obscured sight lines..

At weekends there is normally a considerable number of walkers, cyclists and horseriders and also the Main Road is used as a rat run which already generates a fair amount of traffic. Because of this there would be a high risk of traffic confusion/accidents and major congestion within the village. The Management Plan as it stands does not cover this aspect sufficiently.

Public transport is poor to the village with the last bus leaving to go to Orpington about 9pm and there is no bus service to Sevenoaks. The nearest railway station (Knockholt) is 4 miles away - hence anyone attending is more than likely to come by car.

At the moment we have been told that the visitor numbers will be 1500 (including stallholders and organisers) but at the moment this has only been told to us and not put in writing. It is essential that the numbers are restricted and this is agreed in writing.

In the event of fire (which could be a possibility given the very dry summer we had last year and the number of fires that happened) it could well be a logistical challenge for the fire brigade to gain access - presumably from the entrance at the bottom of Shelleys Lane.

I feel considerable thought and care should be given before permission is given to hold this event on that site.

Amanda Hewitt

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From: Avril Bromley [REDACTED]
Sent: Friday, May 19, 2023 3:40 PM
To: Jessica Foley <jessica.foley@sevenoaks.gov.uk>
Cc: [REDACTED]; Parish.Council, Knockholt <knockholtclerk@gmail.com>
Subject: KNOCKHOLTFEST

Ref 23/01234/LAPRE

Ref Land to the north of the Junction with Shelleys Lane Knockholt Kent

I wish to object to the proposed event on 5th August 2023.

To my long term knowledge the area is a conservation area/outstanding NATURAL beauty/green belt/ and one other. I also believe it has covenants preventing use for public meetings/camping/nuisance.

Avril Bromley

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From: [REDACTED]
Sent: 22 May 2023 22:15
To: Licensing <licencing@sevenoaks.gov.uk>
Subject: FW: Ref 23/01234/LAPRE

From: [REDACTED]
Sent: Monday, May 22, 2023 10:11 PM
To: jessicafoley@sevenoaks.gov.uk
Subject: Ref 23/01234/LAPRE

Dear Ms Foley,

Re: The application 23/01234/LAPRE

Having consider the information and reports provided by the organisers I comment as follows.

Knockholt is already well served by the Bi- Annual Carnival, and Knockstock the annual music festival and I can see no requirement for another in a green belt area.

The proposal to sell 1,200 tickets, some of which will be family tickets, on-line together with gate purchases elevates this from a village event; into one that is too large for the environs. Narrow lanes bound the site to the west and north and Main Road a secondary Road is itself narrow and used as a fast cut through by local traffic. The isolated of the site dictates most visitors will travel to the event by car as other methods of transport will be insufficient or impractical i.e., by local bus service and train. The proposal will inevitably lead to considerable congestion on roads outside the site and off-site parking.

There are no definite parameters for sound levels detailed in the Sound Management Report and sound generated at one of the highest points in the village will not be appreciably attenuated by nearby trees to any significant degree.

I have concerns re the security and evacuation arrangements regarding the proposed number of persons on the site.

Regards,

B Holloway.

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KnockFest 5th August 2023 – Reference 23/01234/LAPRE

Overview

Originally this event was being advertised as the Knockholt Community Festival, with the organizer stating he was 'doing it for the community of Knockholt', however for background information, the organizer had never consulted with the community, and at a public meeting held on 11th May 2023, the organizer even admitted to not knowing that there was already a village community event held on a bi-annual basis in the local public house (The Three Horseshoes).

The organisers 'consultant', also stated that it was for 'local business' and people, but subsequently stated how he would be getting stall holders from all over Kent, and would be advertising it on a wide scale.

This situation has given rise to the view that the organizer is not doing it for the community, but as a personal business venture, which is actually to the detriment of the community.

The following I would ask you consider in the context of the event being for a maximum of 1,500, **including** all staff and stall holders, against the background that the population of Knockholt is 1,222 (2011 Census).

The Four Licensing Objectives:

Public Safety:

The event organisers gave great depth to the control of traffic, for pedestrian and vehicular on the venue, being managed by a conflicting number of staff according to the Able Security Crowd Management Plan, which varies from a minimum of 4 officers, and elsewhere states 8 officers, 4 of whom are vehicle control; 2 are entrance searches and 2 are roaming.

It will be left to your discretion to determine whether you consider this sufficient provision for in excess of 1,000 attendees, and a very large perimeter.

There were other elements of public safety such as First Aid provision, that at the 11th May 2023 were stated would be in place, but had still to be arranged.

You again may wish to assure yourself of adequate provision.

With regard to access to the venue location for emergency vehicles of any of the blue light services, there is to be grave concern expressed.

This is somewhat expanded upon with the public nuisance criteria, but the three main routes to the venue would be via Cudham Lane North leading into Cudham Lane South, or Rushmore Hill all in the London Borough of Bromley leading into Main Road, or Star Hill in the District of Sevenoaks.

You may wish to appraise yourself with any of these routes, at any time of the day or night, and you will become aware that the size of the roads, plus through Knockholt Pound area and the high level of residential parking on the main road, that flow of access is very much restricted, and will not be alleviated by the use of 'blues and twos'.

Prevention of crime (damage) and disorder

Agenda Item 3

I must again draw your attention to the Able Security Crowd Management Plan, which in my capacity as a Chartered Security Professional, must be challenged as being inadequate.

It is stated that Police Officers will not be required, but I must draw your attention to the fact, that should they be required, particularly on a Saturday, from local experience attendance will be very challenging.

Prevention of public nuisance

I am obliged under this criteria, to draw your attention to the available routes to the venue, as outlined in my reference to attendance by emergency vehicles above.

On a normal Saturday, the village can very quickly become 'grid locked' with vehicles, particularly around the Knockholt Pound area, where there is a large volume of residential parked vehicles; a large village public house (The Three Horseshoes) that has insufficient parking for the clientele; and the joining of the Rushmore Hill route (from A21) and the Star Hill route from Sevenoaks direction.

Vehicles travelling in opposite directions on any of these routes, including the Cudham Lanes can only pass with extreme caution, and delay.

There will be significant public nuisance, not only from the volume of traffic, but the demographics of the village will be significantly harmed by the noise and pollution caused.

A small village firework event that used to be held annually, brought vehicle traffic throughout the area to a standstill, with much environmental harm as well as human frustration.

(It may be noted that the Management Plan states shuttle buses will be provided, although for whom is unknown as it is a 'local community event', as will arrangements with train time tables, although local community will have no need of buses or trains. The hourly bus service (R5 & R10), is already in place and underutilised, although if this event is granted a licence, will likely terminate prematurely as it will be so far behind schedule caused by the grid lock in the village and the inability to have two-way traffic in the Cudham lanes.

Protection of children from harm.

I have no observations on this particular criterion which are not included in concerns noted above.

Bob Martin

From: Colin Rinn [REDACTED]
Date: 5 May 2023 at 3:41:34 pm BST
To: Jessica.foley@sevenoaks.gov.uk-01732227480
Subject: Re licensing application reference 23/01234/LAPRE

Jessica

I live at [REDACTED] not a stones throw away from where the event is to be staged.

Please register my objection to the granting of this license on the following grounds:-

Traffic problems/drink driving

Noise nuisance

Danger to children

Alcohol consumption

Ecological problems

Antisocial behaviour/crime

Regards

Colin Rinn

Christine Rinn

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From: Caroline Martin [REDACTED]
Sent: Monday, May 22, 2023 8:32 PM
To: Jessica Foley <jessica.foley@sevenoaks.gov.uk>
Cc: Licensing <licencing@sevenoaks.gov.uk>
Subject: Knockfest 5th August - Your reference 23/01234/LAPRE

The proposed music/food and alcohol festival adjacent to Shelleys Lane in Knockholt, will in my opinion be open to many and varied Public Safety risks.

Should the weather be wet this area is renowned for flooding. This then places a great risk to Public Safety as the site is extremely hilly and water gathers at a great rate from all sides. There are many footpaths crossing the area and the few 'safety officers' are unlikely to be able to contain the exclusion of persons trying to get into the area for free.

There will also be complications with ambulances/fire engines accessing this site due to steep gradients – if at all possible.

Containing and subduing crowds of excited/drunk adults/youths is also more than a few security personnel could manage. Field control of the above is way different to a night club. Shelley's is a very rural area. Main Road being the only 'doable' road access for deliveries, and disassembling an event of 1,500 revellers will be a complete nightmare for the 'local community'.

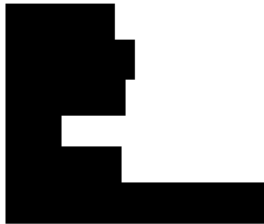
Whoever thought this a good idea is definitely not thinking of our beautiful village and our residents.

Traffic will be abhorrent, Cudham Lane and the Thames water board activities are a fine example, with Cudham Lane being often completely closed because of broken mains water pipes.

In my opinion this should not be passed by Council.

Best regards,

Caroline Martin



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Licence application: 23/01234/LAPRE

Category	Premises Licence
Applicant	Union Knockholt Ltd
Trading Name	The Knockholt Fest
Address	Land North Of The Junction With Shelleys Lane Main Road Knockholt Kent

This planned event has several worrying implications for the village community of Knockholt.

Public Safety and Prevention of Public Nuisance

1. Traffic Volume

According to **Section 38** of the published Management Plan for this event, *‘As this is a community event most families will walk, arrive by train or share taxis.*

To avoid any congestion at Knockholt Fest have another car parking area in case overflow.’

According to **Section 40**, *‘We will encourage attendees to travel to the event by public transport if possible. The timetable will be published nearer the time and will correspond with train times and planned engineering works.*

A number of local taxi providers will be approached prior to the event to ensure they are aware of the event timings and location.’

At a meeting arranged by Knockholt Parish Council on May 11th, it emerged that there will be an onsite car park for 500 cars and the overflow (mentioned in section 38) will have 400 spaces. Go-Coach will be asked to provide a shuttle service from a rail station .

All these arrangements are for an upper limit of 1500 attendees. Clearly, the organisers are anticipating a much higher attendance than 1500, despite attendance being subject to pre-booking.

The impact of cars, taxis and coaches on the Main Road in Knockholt will be enormous; this road is already busy and dangerous (resident parking restricts the width at several points). Despite providing onsite parking, one may expect some attendees to park on Main Road, thus adding to the difficulty for through traffic and residents. Any attendees trying to reach the planned site via the much narrower lanes would cause havoc, as these lanes already use passing places and are used extensively by cyclists, horse riders, walkers and members of the farming community, who would be put at greater risk by an increase in traffic volume.

2. Noise

According to **Section 41** of the management Plan, *‘A noise assessment and management plan will be produced in order to consider and reduce the nuisance effects of noise arising from the event, taking into account the size, type and direction of each Soundsystem’.*

Agenda Item 3

At the meeting arranged by Knockholt Parish Council on May 11th, it emerged that there will be 8 bands performing between 11am and 10pm at this event, with breaks of 45 minutes (although there is also reference in the Management Plan to ambient noise being provided). This will create extensive noise pollution not only for the residents but to ramblers (a footpath runs close to the proposed site). The site is very close to the parish church and churchyard; the latter is still in use and friends and relatives of the deceased frequently wish to share a moment of quiet reflection with their loved ones there.

According to **Section 51**, *'Posters will be displayed at the main exit asking attendees to leave quietly, stewards will amplify this message verbally'*.

The behaviour of attendees outside of the site cannot be guaranteed. Alcohol will have been on sale all day which inevitably brings an increase in the volume of conversations. Cars will be leaving the site until well into the evening.

Christine and Brian Boyden,



From: DOMINIC MASON [REDACTED]
Sent: Friday, May 19, 2023 2:41 PM
To: Licensing <licencing@sevenoaks.gov.uk>
Subject: Reference 23/01234/LAPRE (Knockholt Fest)

To whom it concerns,

Please note our **objection to this event** . This area has very small lanes which will not cope with the high traffic volume in a short space of time let alone the traffic management plan which will have to be in place to police the parking down narrow lanes as well as ingress/access to the event.

Also alcohol being sold with no means of public transport is just asking for trouble i.e. people to drink and drive not to mention of public order offences with the licence being open from 11.00 to 22.00.

This is a tranquil countryside we live in. The location is not viable due to these issues..

Kind Regards

Dominic and Linda Mason

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From: Emily Kindley [REDACTED]
Sent: 22 May 2023 23:00
To: Licensing <licencing@sevenoaks.gov.uk>
Cc: [REDACTED]
Subject: Licensing Application 23/01234/LAPRE

Dear Ms Foley and Mr Picot,

Re: Licensing Application 23/01234/LAPRE

We are writing to you as a local resident, living close to the proposed music festival site.

1. Public Safety

We believe that having a large number of private vehicles coming and going from the event would be dangerous, with minimal public transport services to and from the village forcing eventgoers to use private vehicles. Most of the road access nearby is single track country lanes and completely unsuitable for large volumes of traffic. Knockholt attracts lots of pedestrians, cyclists and horse-riders, especially at the weekends, and large amounts of visiting cars will increase the chances of Road Traffic Accidents. Access for emergency vehicles would be difficult. The only larger road through Knockholt is Main Road, while most of the alternative routes into the village are single-lane country roads with few passing places. This is often gridlocked outside the primary school, with a much lower level of traffic than the volume expected for the festival, so much so that I changed my working hours to avoid driving at school drop-off and pick-up times. Similarly when there have been road-works and closures of Main Road in recent months, the overflow of traffic onto the adjacent lanes (eg Washneys and New Years' Lane) make them very congested even at ordinary times. With much greater amounts of traffic expected for the festival, we think allowing it to go ahead would be foolhardy.

2. Prevention of crime and disorder

The influx of visitors coming into the village for the festival is likely to increase the potential for crime and disorder. It is unclear to us how effectively the event will be policed given the volume of traffic and visitors, the length of the event and the lack of appropriate public transport services to enable visitors to travel safely away from the event location.

3. Prevention of public nuisance

As noted above, our primary concern relates to the volume of traffic and the potential for congestion on narrow country lanes. We are concerned that congested traffic is likely to result in nuisance and disorder for both local residents and visitors, stuck in traffic jams and/or having to reverse down country lanes to give way to oncoming traffic. The proposed festival organisers do not appear to have given adequate consideration to how the traffic flow would be managed, both for residents travelling to and from their properties and for visitors who wish to get to the event. It seems likely that this will result at the very least in nuisance, potentially accidents and road rage incidents.

4. Protection of children from harm

Inadequately managed and congested traffic, narrow lanes with few pavements, added to an influx of visitors may well result in harm being caused to children and other vulnerable pedestrians by accident. In addition, the location for the proposed festival is close to a number of residential properties, with numerous public footpaths enabling easily access across, to and from the site with little in the way of security or protection for young or vulnerable people.

Yours sincerely,

Emily and James Edmunds

[REDACTED]

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From: Eva Hendry [REDACTED]
Sent: Saturday, May 20, 2023 3:44 PM
To: laura.trott.mp@parliament.uk; Jessica Foley <jessica.foley@sevenoaks.gov.uk>; [REDACTED]
Subject: Fwd: Licensing Application Ref: 23/01/1234/LAPRE - Objection and Comments

Dear Ms Foley, Ms Trott and Mr Picot

I have emailed my concerns regarding the above matter via email to the licensing authority given technical issues with the Comments box on the internet site. Please see my email below.

I hope on consideration of all these matters and others from your knowledge of the area in which the Site (as defined below) is located, that you will support in refusing the licensing application for the Site.

Begin forwarded message:

From: Eva Hendry [REDACTED]
Subject: Licensing Application Ref: 23/01/1234/LAPRE - Objection and Comments
Date: 20 May 2023 at 15:33:03 BST
To: licensing@sevenoaks.gov.uk

Dear Sir/ Madam

I live at [REDACTED] which is adjacent to the site for which a licence is being sought under the above application (the "Site").

I wish to submit my grave concerns in relation to the proposed festival at the Site, as a local resident and as someone who lives in close proximity to the Site taking into account the 4 licensing objectives below:

1. Public Safety:

The Site is a farm, with inadequate access for a gathering the size of which is proposed. Shelley's Lane which runs between our house and the Site is very narrow and there have been a number of accidents recently on the road. Also Main Road is the only road suitable for two lane traffic in the immediate area but even then any increase in traffic is detrimental to the amenity of the area and safety of residents and others using the road, which is especially evidenced when traffic on the M25 is detrimentally affected and motorists use Main Road as an alternative access and also during term time when there is increased traffic due to parents parking on the road to take their children to school. Main Road is often turned into a single lane road at such times and there are often temporary jams arising on the road as a result of increased traffic. The proposed festival at the Site would undoubtedly cause the same issues.

The Site is also not well served by public transport, with only one bus running hourly. The nearest station is over 4 miles away along country lanes with no safe pedestrian route.

We have grave concerns over the volume of traffic blocking:

- a) local residents wishing to go about their day to day lives and (more importantly)
- b) access for emergency services should the need arise.

Agenda Item 3

The majority of those attending the Site which is an agricultural field, will be driving and in all likelihood people will take advantage of the easy access to alcohol during the music festival and there is a very real risk that many drivers will be under the influence leaving the event at 22:00 and would pose a clear danger to other road users entering or exiting this narrow site and along Main Road.

In addition, there is potential for damage to outstanding areas of natural habitat (wildlife including badgers, deer, bats and owls are often seen nearby). The Site is a pathway for deer which often cross from the Site to our property.

Further, any increased traffic would be a danger to the many cyclists that frequent the village in which the Site is located.

2. Prevention of crime and disorder:

Our property is often mistaken as having a public footpath and is easily accessible and we have concerns about the increased exposure that our property and those of other neighbouring residents will have to those aiming to attend the festival who are not averse to partaking in crime and/or disorder. The organiser advised that we would have the telephone numbers of 2/3 individuals at the festival however I believe that this is wholly inadequate given the potential risks for criminal damage and trespassing.

The applicant suggests that the event will support local businesses and local charities however as a for profit endeavours and enterprise; if the objective is for truly charitable efforts a large proportion of the profits generated would be being handed over. When asked what percentage of profits would be donated to charity, the applicant was unable to answer. This is in direct contrast to the well established Knockholt Carnival which is non profit making and is a substantial benefactor to the local community.

There will be an economic and time cost to the community in policing this music and alcohol event should a licence be granted. The risk of any crime and disorder being committed far outweigh any potential benefits to the community. We would reiterate that this is not a charitable community event but a for-profit enterprise.

3. Prevention of public nuisance:

The proposed event will have a negative impact on the peaceful enjoyment of the neighbouring properties. The area is enjoyed for its peaceful nature with only bi-annual events taking place for the benefit of the community .

4. Protection of children from harm

In addition to the safety concerns with regards to road congestion, we also have fears surrounding the safety of children at the event. The proposed site is bordered by public footpaths where anyone can freely walk with little protection to the children on site.

I hope that we can engage your support in refusing the application for this Licence, as I believe having spoken to those at the recent parish council meeting that these concerns are held by many residents in the area where the Site is located.

Sincerely

Eva Hendry

email [REDACTED]

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From [REDACTED]
Sent: 09 May 2023 13:41
To: Jessica Foley <jessica.foley@sevenoaks.gov.uk>; Licensing <licencing@sevenoaks.gov.uk>; Laura Trott MBE MP <laura.trott.mp@parliament.uk>
Subject: Knockholt Fest

Good Morning

It has been brought to my attention there are plans for a festival/rave in Knockholt village on 5/8/2023, in a field a stone's throw from my house [REDACTED]

SAFETY

I am somewhat surprised that this event is being considered as I do not believe that our village can support the level of traffic which will descend on us for the festival.

Public transport is virtually non-existent so the majority of people will come by car. The main road is not a large thoroughfare and it gets gridlocked often just by school traffic at St Katherine's primary school, which causes chaos at school run times.

Also concerning, I have found with deliveries/taxis etc to our property, the satellite navigation systems often direct traffic along the country lanes, Brasted and Sundridge lanes. People are often unused to travelling along narrow country lanes if they don't have much experience, and that will no doubt cause issues with drivers. I encounter many drivers like that when there are issues with the M25 and drivers sat navs divert them along those lanes.

No doubt drivers will try and park on the main road so as not to get caught up in traffic in the field. With our narrow roads that will also cause problems.

CYCLISTS

We have huge numbers of cyclists coming through our village, and is especially busier at weekends, sometimes it's nigh on impossible to get past them as there are so many large groups of them. I dread to think of the havoc that will cause with the large volume of traffic, and their safety

VOLUME OF VISITORS

I have heard that expectations would be 1000 guests, but I believe it will be larger as I am seeing this event discussed on social media, and therefore it will not just be limited to local surrounding villages. I believe that people will come from far afield, especially as I have been told the owner of the field lives on the coast.

NOISE

The live performances are concerning because of the location of the field in question for the event. The sound will be very loud and travel quite far because of the way the field dips creating acoustics which will be heard for quite some distance. As it is a field, maybe some people might decide to camp, more noise!

FINISH TIME

Agenda Item 3

I believe the 10pm finish is too late . We all know when we attend any large events that although music may finish and drinks stop being served , people take a while to leave, stragglers, maybe drunk, so the noise from people and cars could go long into the night.

CRIME

With drinks being served and goodness knows what else, I am concerned of thefts , littering and antisocial behaviour. This is not a Fayre, it is a Festival or possibly a Rave . This is a tiny village with just over 1000 residents. Lots of families with young children who ride bicycles along the roads and in the village, who visit the recreation ground through the day. What about their safety?

All in all I really believe that this event should not be held in our tiny village. It should be held somewhere where roads can support large volumes of traffic and does not cause noise and disruptions and neighbourhood.

I would be grateful for you to strongly consider how disruptive to our village this will be because of the above, and no doubt many more issues, and refuse the application.

Kind regards

Gabriella Marzola - Browne

From: Gabriella Marzola-Browne [REDACTED]
Sent: 18 May 2023 09:34
To: Licensing <licencing@sevenoaks.gov.uk>
Subject: Fwd: Knockholt Fest - 23/01234/LAPRE

EXTERNAL EMAIL: Exercise caution unless you recognize the sender and know the content is safe.

>

> Good Morning

>

>

> It has been brought to my attention there are plans for a festival/rave in Knockholt village on 5/8/2023, in a field a stone's throw from my house in [REDACTED]

>

>

> SAFETY

>

> I am somewhat surprised that this event is being considered as I do not believe that our village can support the level of traffic which will descend on us for the festival.

> Public transport is virtually non existent so the majority of people will come by car . The main road is not a large thoroughfare and it gets gridlocked often just by school traffic at St Katherine's primary school, which causes chaos at school run times.

> Also concerning, I have found with deliveries/taxis etc to our property, the satellite navigation systems often direct traffic along the country lanes, Brasted and Sundridge lanes. People are often unused to travelling along narrow country lanes if they don't have much experience, and that will no doubt cause issues with drivers. I encounter many drivers like that when there are issues with the M25 and drivers sat navs divert them along those lanes.

Agenda Item 3

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>

> CYCLISTS

>

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>

> VOLUME OF VISITORS

>

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>

> NOISE

>

> The live performances are concerning because of the location of the field in question for the event. The sound will be very loud and travel quite far because of the way the field dips creating acoustics which will be heard for quite some distance. As it is a field, maybe some people might decide to camp, more noise!

>

> FINISH TIME

>

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>

> CRIME

>

> With drinks being served and goodness knows what else, I am concerned of thefts , littering and antisocial behaviour. This is not a Fayre, it is a Festival or possibly a Rave . This is a tiny village with just over 1000 residents. Lots of families with young children who ride bicycles along the roads and in the village, who visit the recreation ground through the day. What about their safety?

>

>

> All in all I really believe that this event should not be held in our tiny village. It should be held somewhere where roads can support large volumes of traffic and does not cause noise and disruptions and neighbourhood.

>

> I would be grateful for you to strongly consider how disruptive to our village this will be because of the above, and no doubt many more issues, and refuse the application.

>

>

> Kind regards

>

> Gabriella Marzola - Browne

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From: [REDACTED]
Sent: Friday, May 19, 2023 7:34 PM
To: Licencing <licencing@sevenoaks.gov.uk>; Jessica Foley <jessica.foley@sevenoaks.gov.uk>
Subject: Knockfest application ref 23/01234/LAPRE

I am a resident of Knockholt and wish to register my objection to the application for an alcohol licence in Kings Valley on Saturday 5 August.

General Comments

I attended an open meeting in Knockholt last week and was not impressed by the organisers. Almost all the questions were answered blandly along the lines of “We will employ professionals to manage that” without appearing to give any understanding of the very real concerns that were raised. Specific issues are:

1. There is only one entrance to the site. I attach pictures which I took earlier this week. As you can see, the entrance is barely wide enough to accommodate vehicles entering and leaving, let alone pedestrian entrances/exits.
2. Just inside the gate is are large piles of building materials and debris, none of which appears on the plans submitted to you. Clearing all the debris will be necessary to provide clear access, but this will require heavy lifting equipment and lorries, none of which are mentioned in the application.
3. The plan does not make sense. The car park area is supposed to be able to hold 500 cars, but appears to be only just more than twice the stage area – which just does not make sense. A considerably larger car parking area will therefore be needed, but this will then go on to land which has a steep descent down to the bottom of the valley. If the weather is wet, this will result in cars churning up the land and, in extremis, being unable to drive out.
4. The lanes around the site are narrow and in many cases are single track only. Visitors will inevitably look to park nearby which will lead to massive congestion and would make it very difficult for police/ambulance/fire vehicles to get quick and easy access. To add to this, Saturdays are very popular with groups of cyclists coming up and down the hills to Knockholt.
5. I walked past the site yesterday and it is currently grazed by sheep. While this helps to keep the grass down, the whole area would need to be cleared of sheep droppings to avoid health risks, particularly to children. No mention has been made of this.

Dealing with your specific areas of concern:

Public safety

There is a strong likelihood that roads around the site will be seized up, making it impossible for emergency services to get to the site.

Prevention of crime (damage)

For the same reason, police vehicles are unlikely to be able to access the site easily or quickly.

Prevention of public nuisance

I have commented above that there is a considerable amount of debris that needs to be cleared from the site. This will create a significant degree of nuisance, particularly to those living nearby. Also, there is no public transport in Knockholt after 21.30, with the risk those who have drunk too much will hang around the neighbourhood, causing nuisance and annoyance to residents.

Agenda Item 3

Protection of children from harm

Sheep droppings present a health risk, particularly to young children. The organisers do not seem to be aware of this.

I urge you to reject the application.

Graham Cooper





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From: publicaccess@sevenoaks.gov.uk <publicaccess@sevenoaks.gov.uk>

Sent: 19 May 2023 12:09

To: Licensing <licencing@sevenoaks.gov.uk>

Subject: Comments for Licensing Application 23/01234/LAPRE

Customer Details

Name: Mrs Hannah Smyth

Email:

Address:

Reasons for comment:

- Crime Objections
- Noise Disturbance
- Public Safety

19/05/2023 12:08 PM The proposed location of the site is a farm, with farm access for farm machinery. It is simply not a suitable location for such a large gathering of the public due to the remoteness of the area and lack of suitable servicing of the site. The side roads surrounding are extremely narrow (mostly single car country lanes) and are entirely unsuitable for mass vehicles so all the traffic would be directed down Main Road.

The site is located approx. two thirds of a mile outside the village central and is not well served by public transport. There is one bus an hour (to Orpington which stops running at 8pm) and the nearest station is over 4 miles away along country lanes with no pavement.

The access point adjacent to the Shelley's Lane is a bottleneck and will cause severe highways issues. The field is occasionally used by farm machinery not the anticipated 500 cars by members of the public in one day. The field itself is not suitable for the parking of cars, there is no hard standing and should there be wet weather in the days before or on the event, there will be significant damage caused to the land and vehicles - not to mention increasing delays and congestion to event goers and locals whilst they try to resolve the situation.

There have been many accidents recently along Shelleys Lane and Main Road caused by drivers clearly under the influence of alcohol or substance abuse or a combination of the two. The suggested measures of security staff manning the event (4-8 personnel to cover car parking / perimeter security and ticketing/entry) seems woefully inadequate.

The site is an agricultural field; the majority of those attending will be driving and in all likelihood people will be encouraged to drink alcohol during the music festival - there is a very real risk that many drivers will be under the influence leaving the event at 22:00 and would pose a clear danger to other road users entering or exiting this narrow site and along Main Road.

Kind regards

Agenda Item 3

From: [REDACTED]
Sent: Friday, May 19, 2023 2:35 PM
To: Jessica Foley <jessica.foley@sevenoaks.gov.uk>; Raymond Picot [REDACTED] Laura Trott MBE MP <laura.trott.mp@parliament.uk>
Subject: Licencing Application Reference:- 23/01234/LAPRE

To Jessica Foley, Senior Licensing Officer; Laura Trott MP, Ray Picot (PC)

19 May 2023

Dear Ms Foley, Ms Trott, Mr Picot

Licencing Application Reference:- 23/01234/LAPRE

I have submitted my concerns over this matter via the Licensing site but wanted to also flag them to you both. The box to include comments on the Licensing site only allows 2000 characters so my submission was an abridged version. Jessica, I've emailed you separately to see if there's a way of submitting comments in full other than by doing multiple comments.

Also, please note that several people are experiencing technical difficulties with the site where comments are not being registered ("system error") and comments that have been made (for example: myself and Sarah Jane Tormey, Headteacher of St Katharine's the local primary school) are not showing up.

Technical issues aside, please find my thoughts below.

As a local resident who has great concerns over the proposed alcohol and music festival at Rushmore Hill Farm by Union Knockholt Ltd – I would like to share with you my concerns below in relation to the Four Licensing Objectives

1. Public Safety
2. Prevention of crime (damage) and disorder
3. Prevention of public nuisance
4. Protection of children from harm.

1 Public Safety

The proposed location of the site is a farm, with farm access for farm machinery. It is simply **not** a suitable location for such a large gathering of the public due to the remoteness of the area and lack of suitable servicing of the site. The side roads surrounding are extremely narrow (mostly single car country lanes) and are entirely unsuitable for mass vehicles so all the traffic would be directed down Main Road.

The site is located approx. two thirds of a mile outside the village central and is not well served by public transport. There is one bus an hour (to Orpington which stops running at 8pm) and the nearest station is over 4 miles away along country lanes with no pavement.

We have grave concerns over the volume of traffic blocking:

- a) local residents wishing to go about their day to day lives and (more importantly)
- b) access for emergency services should the need arise.

The access point adjacent to the Shelley's Lane is a bottleneck and will cause severe highways issues. The field is occasionally used by farm machinery not the anticipated 500 cars by members of the public in one day. The field itself is not suitable for the parking of cars, there is no hard standing and should there be wet weather in the days before or on the event, there will be significant damage caused to the land and vehicles – not to mention increasing delays and congestion to event goers and locals whilst they try to resolve the situation.

There have been many accidents recently along Shelleys Lane and Main Road caused by drivers clearly under the influence of alcohol or substance abuse or a combination of the two. The suggested measures of security staff manning the event (4-8 personnel to cover car parking / perimeter security and ticketing/entry) seems woefully inadequate.

The site is an agricultural field; the majority of those attending will be driving and in all likelihood people will be encouraged to drink alcohol during the music festival – there is a very real risk that many drivers will be under the influence leaving the event at 22:00 and would pose a clear danger to other road users entering or exiting this narrow site and along Main Road.

In addition, there is potential for damage to outstanding areas of natural habitat (wildlife including badgers, deer, bats and owls are often seen nearby).

2 Prevention of crime & Disorder

The opportunity and risks for crimes to be committed in connection to this proposed event would greatly outweigh any perceived positives championed by the landowner. The applicant suggests that the event will support local businesses and local charities however as a for profit endeavours and enterprise; if the objective is for truly charitable efforts a large proportion of the profits generated would be being handed over. When asked what percentage of profits would be donated to charity, the applicant was unable to answer. This is in direct contrast to the well established Knockholt Carnival which is non profit making and is a substantial benefactor the to the local community.

There will be an economic cost to the community in policing this music and alcohol event should a licence be granted. The risk of any crime and disorder being committed far outweigh any potential benefits to the community. We would reiterate that this is not a charitable community event but a for-profit enterprise.

3 Prevention of public nuisance

The proposed event will have a negative impact on the peaceful enjoyment of the neighbouring properties – eleven hours of music (albeit with breaks during the day) and congested roads.

4 Protection of children from harm

In addition to the safety concerns with regards to road congestion, we also have fears surrounding the safety of children at the event. The proposed site is bordered by public footpaths where anyone can freely walk with little protection to the children on site.

I hope that we can engage your support in refusing the application for this Licence.

Yours sincerely

Hannah Smyth

Agenda Item 3



Hannah Smyth



From: Richard Harrison [REDACTED]
Sent: 13 May 2023 15:58
To: Licensing <licencing@sevenoaks.gov.uk>
Subject: [SUSPICIOUS MESSAGE] Licensing application 23/01234/LAPRE

Dear Sirs / Mesdames,

My wife and I live in [REDACTED] and we object most strongly to the event proposed by Union Knockholt Ltd on 5 August 2023. We are directly opposite to the site of this. It will cause unacceptable noise for eleven hours, which will also frighten horses and wildlife. The lanes are narrow, and there will be traffic chaos. It is not entertainment for this village, which is provided for by local organizations.

We trust that you will refuse this license.

Yours truly, J H R Harrison

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From: [REDACTED]
Sent: 21 May 2023 10:11
To: Licensing <licencing@sevenoaks.gov.uk>
Subject: Ref: 23/01234/LAPRE

Comments regarding application 23/01234/LAPRE

Whilst acknowledging the good intentions in holding a family-orientated event on a field in Knockholt, our concern is the strong possibility of a complete gridlock of all the roads in the village, resulting in residents unable to enter or leave the village and inability of emergency vehicles to gain access.

The organisers would need to prove they could restrict traffic for the event to specific roads, leaving villagers an alternative way in and out, and ensure all festival parking was within the designated festival area.

We do not feel this an ideal situation for such an event, and should permission be granted on this occasion, hope the Council do not consider a precedent has been set should future applications occur.

Yours Faithfully,

James and Jeanette Armour,

[REDACTED]

[REDACTED]

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From: [REDACTED]
Sent: Tuesday, May 16, 2023 4:37 PM
To: Licensing <licencing@sevenoaks.gov.uk>; Jessica Foley <jessica.foley@sevenoaks.gov.uk>
Subject: 23/01234/LAPRE 'Knockhol tFest' 5/8/23

I would like to object to the issuing of a licence for the above event for the following reasons:

1. The number of vehicles estimated is far too great a number for our local roads to accommodate - this will cause inconvenience for the whole day. In particular, Main Road through the village leads on towards Cudham Lane which is also especially narrow. There are no satisfactory egress points at the 'bottom' of the site.
2. An event of this nature is bound to create a noise nuisance - music is proposed throughout the event through a powerful system, remember all neighbours
3. The event organisers claim the event is largely aimed at children - why the alcohol licence application?
4. The plans show a pedestrian entrance to the field which does not exist (the organiser stressed he will not break through the hedge

Jan and Barry Page
[REDACTED]

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Dear Ms Foley,

Reference: 23/01234/LAPRE

I am writing to object strongly to the proposed Festival on 5 August [REDACTED]. Our objections relate to public nuisance, possible disorder and crime, and public safety.

I am very concerned that we have had no formal notification from the council of an application for the proposed Festival – despite it only being a couple of months away. Nor have we had any contact from the organiser (Michael Cutting) even though [REDACTED]. The lack of contact clearly indicates the attitude of the organiser to security, safety, and nuisance concerns that neighbours or other local residents might have.

[REDACTED]

The event field is crossed by a right of way (running roughly East/West) [REDACTED]

[REDACTED]

We have serious concerns about the likely security risks and nuisance from people trying to access the Festival improperly [REDACTED] given the access points and the rights of way. This may be via the stile or even just by climbing over or pushing down the fence along its 400 metre plus boundary length. There is a serious likelihood of crowds milling around [REDACTED] if significant numbers turn up attempting to do this with the potential for ensuing trouble, public disorder, and damage [REDACTED]. This also poses a security risk [REDACTED].

I am also concerned that there may be significant amounts of litter thrown over the fence [REDACTED]. I expect that we and our neighbours will have a real issue with noise pollution.

From a safety perspective, the Council should also be aware that there are a significant number of trees along the boundary (mostly on the organiser's land) which are old and not in good condition. Indeed, there is one very large trunk blown off its base and simply leaning on the tree next door [REDACTED]. I have previously mentioned this to the site owner some time ago, but nothing has been done. Not so serious when there are only sheep about, but obviously a real risk if the Festival were to go ahead.

The only reason I know about the proposed event is a flyer from Knockholt Parish Council. Unfortunately, this arrived while we were away and we have therefore missed the public meeting they organised. I have however read the material tabled at that meeting including the 'Management Plan' and associated papers. I found these in the main to be very generic and not to deal with the specific issues of this proposed event. For example, they don't mention the right of way across the site nor the issue of the long boundary [REDACTED]. The traffic management plans are not detailed: traffic issues at school opening and closing times show the potential problems daily [REDACTED].

Agenda Item 3

[REDACTED] and I would be very surprised if problems didn't happen at the Festival including compromised access for emergency vehicles to surrounding houses and, indeed, the village. The documents did not persuade me that the organisers had thought carefully about specific potential issues with this particular event or that they had any real concern for the neighbours and residents of Knockholt.

This is not a 'community' event (the locals didn't know anything about this!), but an attempt by Mr Cutting to make money out of land he owns which is just used for sheep grazing. He has not made any effort to contact neighbours directly and to discuss concerns and consider any ways in which they may be mitigated.

In summary, I repeat our strong objection to the proposed Festival on the grounds of public nuisance, possible disorder and criminal damage, and public safety.

Yours sincerely,

Jonathan Bloomer

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

cc Graham Brookes – KPC Chair

Rita Radford – KPC Planning

Zoe Brookman – KPC Clerk

licensing@sevenoaks.gov.uk

Laura Trott MP

Ref 23/01234/LAPRE - Land to the north of the Junction with Shelleys Lane Knockholt Kent

Comments from Knockholt Parish Council:

We acknowledge the successful food festivals held previously, however the situation in Knockholt is very different as the locality of the previous foodfest is in close proximity to the A21 dual carriageway. By comparison access to the proposed site in knockholt will be more complex, taking traffic through residential areas and very narrow lanes.

We held a public meeting with the organisers and residents and there was general disappointment at the failure to approach the Village and assess public opinion.

Please see below our comments on the 4 crucial points to be taken into consideration;

Public Safety:

Having viewed the traffic management plan, we would welcome more detail regarding how traffic and parking will be managed outside of the venue itself and within the venue to detail how the one way system will work.

We draw attention to the fact that the only sufficient access to Main Road Knockholt is via Rushmore Hill, all other access points are single track lanes with on road parking.

We note that the specific location of the site is on a staggered cross road with obscured sight lines from the Cudham direction.

Over the Weekends, there is a significant increase in bicycle, foot and horse traffic throughout the Village. Main road Knockholt tends to be used as a rat run between the surrounding areas which generates heavy traffic flow. Furthermore, the entrance to the site is a matter of a few yards away from Shelleys lane, as a result of this there is a possibility of a rise of traffic confusion and accidents. We would like details of how these issues will be managed.

We note the absence of a fire risk assessment from the documentation that we have seen and we would expect to see one to protect this sensitive ecological area and the surrounding ancient woodland, all of which falls under TPO protection.

We believe that the majority of attendees will arrive by car, including those at the far end of the village due to free parking and at night visual splays are extremely limited.

The organisers state that they are encouraging people to use public transport to get to the venue, however public transport in the area is totally insufficient, with a limited bus service from Orpington and the nearest train station being 4 miles away with no bus service or taxi rank. Furthermore, the last bus from Knockholt is at 9.20pm

At the public meeting the organisers suggested there may be Go Coach transport and Taxis organised but without specific detail we have reservations regarding how this could work.

It was also suggested that the entire usable site will be fenced off, however there is no written confirmation in any of the documentation provided to confirm this.

There is also no mention of the public footpath that runs across the rear of the site and this would afford unauthorised entry and exit on foot.

We observe that the Shelleys Lane gate would provide adequate emergency exit for the site but the 2nd exit appears to disappear onto a field with no means of adequate egress.

Agenda Item 3

Getting attendees in vehicles on site will need to be conducted very efficiently as there is no room on the road for 2 vehicles to pass, in addition, the absence of any pavement or laybys will result in severe congestion.

We have severe concerns regarding access for the emergency services within the village and over the vehicular access for emergency vehicles getting on and off of site in the event of an emergency, furthermore, getting a fire vehicle onto the site will create logistical challenges.

At the meeting with the organisers, we were told with respect to the poor mobile phone service in the area that there will be a satellite WiFi system in place as well as emergency contact number for residents. There was no mention of this in the plans.

Prevention of crime and disorder:

We would assume that the employed security service will be adequate to maintain an appropriate presence on the site at all times.

To manage the festival, the organisers informed us that the capacity will be capped at 1500 including staff and stall holders with the majority of tickets selling on line and few available on the gate, however there is no mention in any documentation. We hope to see this introduced into the plans so that it can be enforced should the event go ahead.

We have been informed that the organisers will police the entire event. We hope this will include prevention of disruptive behaviour.

Prevention of public nuisance

We would expect the site management team to ensure that no attendees will be parking on the Main Road and possibly blocking residents driveways. We did suggest to the Organisers that traffic cones may prove useful to prevent this.

We were informed verbally that the music would finish at 9pm but there is nothing in writing to confirm this.

Protection of children from harm.

The majority of concerns regarding children's safety are hopefully covered in the previous points and otherwise we would expect that children would be under parental control.

From: [REDACTED]
Sent: 19 May 2023 17:32
To: Licensing <licencing@sevenoaks.gov.uk>
Subject: Licence Ref : 23/01234/LAPRE

KNOCKHOLT FEST

To Who It May Concern

I am writing with my objection to the above licensing application.

I'll like to start with you asking yourself, honestly, would you like this event going on approx [REDACTED] from your garden and approx [REDACTED] from your house because that is what it is for me. [REDACTED] am really concerned about the amount of traffic this event is going to have. I have a school close to me and I have to to time drop off and pick up with the school children so that I can drive off my drive safely and that is just with school traffic. [REDACTED] ambulance, if it had been delayed because of not being able to get passed the congestion of cars i dread to think of the outcome. I ask you not to make a judgment from your desks but to come up and see for yourself, preferably at school drop off/pick up so you can judge how the road would cope with so much traffic for this event and how close my bungalow is to it. The road is called Main Road but is not much wider than a lane and there is only a footpath on one side.

My other concerns are the same as my neighbours eg. wild life, deer, badgers and so on. Safety and noise.

I also find it difficult that the land owner is doing it for the community. He has not long returned to Knockholt after living in Australia for many years. He also didn't know about the Knockholt Carnival which has been running for many, many years. And would not say the percentage when asked, he would donate to charity.

Yours sincerely
Linda Martin

[REDACTED]

Agenda Item 3

From: publicaccess@sevenoaks.gov.uk <publicaccess@sevenoaks.gov.uk>
Sent: Monday, May 22, 2023 8:38 AM
To: Jessica Foley <jessica.foley@sevenoaks.gov.uk>
Subject: Comments for Licensing Application 23/01234/LAPRE

Customer Details

Name: Ms Linda Martin

Email: [REDACTED]

Address: [REDACTED]

Reasons for comment:

- Noise Disturbance
- Prevention of Public Nuisance
- Protection of Children from Harm
- Public Safety
- Traffic

22/05/2023 8:38 AM I am making this brief now as I got timed out last time. I object to this proposed Knockhokt Fest for obvious reasons. Noise, traffic, disturbance to wild life. [REDACTED]

Although called Main Road it is not much wider than a lane with only a pavement on one side. When it is school drop off/pick up, I need to time it to get off my drive. How is it going to be with 500 or more cars arriving for this event. [REDACTED]

If there was lots of traffic an emergency vehicle could not get through. Please don't make the decision from your desk, come at look for yourselves and ask yourselves in all honesty would you want this advent [REDACTED] your house !!!

Kind regards



4 May 2023

Jessica Foley
Senior Licensing Officer
Sevenoaks District Council
Council Offices
Argyle Road
Sevenoaks
Kent
TN13 1HG

Dear Jessica

**Ref:- Land to the North of The Junction With Shelleys Lane, Main Road, Knockholt, Kent.
(Licensing application Ref 23/01234/LAPRE)**

I would like to make you aware of a recent licensing application submitted by Union Knockholt Ltd and recently notified along Shelleys Lane and locally along Main Road.

The application is for live music and the sale of alcohol on non standard timings from 11am – 10pm on Saturday 5th August 2023 at Rushmore Hill Farm which my property is located immediately next to and has the potential to cause significant disruption, nuisance to the peaceful enjoyment of my home.

The submission contains nothing more than an application form with vague answers as to the potential nuisance and disturbance that will likely be caused.

In trying to ascertain further information about the application the case officer Jessica Foley has reached out to the applicant to establish further details. Statements such as the “stage being positioned away from local residents,” and “parking for up to 500 cars,” are not accompanied with even the most basic of drawings illustrating where the music stage will be located or where all the visitor cars, event vehicles and all the associated large vehicles necessary to facilitate the event will be parked. At this moment in time I have grave concerns if this licence is to be allowed to go ahead as it will set a dangerous precedent for the applicants’ use of the land for causing nuisance to neighbours.

The application raises far too many concerns to be considered acceptable there have been numerous instances in the past where the applicant Mr William John Cutting has had a blatant disregard for his neighbours with planning enforcement necessary on many occasions with wilful acts of antisocial nuisance behaviour.

Agenda Item 3

The idea seems to be to organise a pop up music festival providing alcohol in an agricultural field which is used for grazing sheep. I list some of the initial pertinent issues I have with the application below:-

- The access point adjacent to Shelleys Lane is a bottleneck and will cause severe highway issues. The field is occasionally used by farm machinery not the anticipated 500 cars by members of the public in one day. The field is not suitable for the parking of cars there is no hard standing and should there be wet weather in the days before or on the event there will be significant damage caused to the land and vehicles.
- The numerous lorries and large vehicles used for constructing the stage and for bars selling alcohol will in high probability cause significant disruption and damage during the set-up in the days and weeks before and after the event, churning up the field and causing numerous traffic problems.
- There have been many accidents recently along Shelleys Lane caused by drivers clearly under the influence of alcohol or substance abuse or a combination of the two. What measures will be put in place to prevent things from getting out of hand? Private security companies are mentioned but as to the events enforcement should problems occur then the police will be obligated to get involved taking them away from other vital roles in protecting the community.
- The lack of information provided with the licence application is evidence to the inadequacy of the due planning the event has by the organiser.
- The fact remains that the site is an agricultural field the clear majority of those attending will be driving and in all likelihood people will be encouraged to drink alcohol during the music festival the risk is that many drivers will be under the influence leaving the event at 22:00 and would pose a clear danger to other road users entering or exiting this narrow site.
- The waste that will be created by the 1,000s of visitors and the potential 500 cars anticipated to be accommodated on the site isn't equipped for this sort of set up and will cause significant damage to the natural environment and will harm local wildlife. Badgers, Deer and Bats and Owls are often seen nearby.
- The organisers suggest that the majority of visitors will be walking or taking taxis to and from the event. This seems rather unlikely due to the rural nature of the site and limited catchment for those most likely to walk on foot to a Music, Food and Alcohol Festival.

Prevention of Crime and Disorder

- The opportunity and risks for crimes to be committed in connection to this proposed event would greatly outweigh any perceived positives championed by the landowner. The applicant suggests that the event will support local businesses and local charities however as a for profit endeavour and enterprise this is clearly just a smoke screen aimed at getting supporters onboard to market the event and make it more palatable for those that would have to suffer the event. If the objective is for truly charitable efforts a large proportion of the profits generated would be being handed over.
- We are led to believe there will be security and volunteers involved in managing the event. However what levels of staffing are deemed acceptable to ensure a safe management? Any

breach of the peace is going to cause nuisance and encourage poor behaviour of people wanting to enjoy a day basking in the summer sun drinking alcohol. The site is not served by public transport and it will be attended in the vast majority by people driving to the event.

- There will be an economic cost to the community in policing this music and alcohol event should a licence be granted. The risk of any crime and disorder being committed far outweigh any potential benefits the community would benefit from. I remind you that this is not a community, charitable event this is a for-profit enterprise.

Public Safety

- The site access to the field is highly dangerous with limited visibility to Shelleys Lane . A lack of clear visibility along the Main Road will cause significant public safety concerns. The event organisers' claim there will be security and volunteers manning the event however it could well result in the involvement of the police and emergency services with people driving to a music event and actively encouraging the drinking of alcohol.
- The hosting of this music and alcohol festival will no doubt cause major congestion and traffic chaos around the area and with the bottleneck access the safe management of the public raises unacceptable risks to safety.
- Once people are under the influence of alcohol this festival is likely to get out of hand without the proper management. It would not be a safe event for children and this raises concerns for families thinking about attending.
- People drinking in public places is great when its organised and controlled however the danger with this applicant is that he has breached the peace too many times before to feel that he can safely deliver what is necessary to ensure the public safety of children, families and visitors to the site.

Prevention of public nuisance

- The proposed licence is for one event on 5th August 2023. This leaves no opportunity for repercussions should any breaches be clearly established. What happens if the music is too disruptive and causes harm? By the time Environmental Health can speak to the organisers the event will have happened and the breach will have occurred with zero consequence for the owner or organiser.
- The pop up music event will cause uncontrolled noise pollution, from loud music and generators powering the event. This will cause significant public nuisance to those nearby the music and alcohol festival.

Protection from children from harm

- The site is an agricultural field ill suited for the use as a music and food festival. The land will be polluted with animal waste before the event and will be polluted with human waste rubbish and litter after the event. The risks of concerns for children at such an event are appropriately concerning.

Agenda Item 3

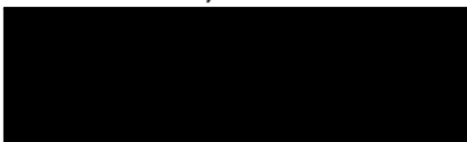
- The drinking of alcohol at such an event will only encourage unwelcome behaviour and with the majority of visitors in all reality driving to site the risk of injury to children and families are too high.

In summary this proposed event for the consumption of alcohol and the playing of loud music in an agricultural field goes far beyond what could reasonably constituted as appropriate. On the above grounds I eagerly welcome your views on the matter.

The event will not only have a severe impact on public safety due to the clear highway concerns it is highly probable that there will be a lack of any real management of the event. As clearly highlighted by the application form the responsible person for the event is yet to be named. This begs the question why the owner is not willing to accept responsibility should any issues occur.

I sincerely hope as the Senior Licensing Officer that you will do all you can to stop this event proceeding. I look forward to hearing from you.

Yours sincerely



Marco Williams

Ref No : 23/01234/LAPRE – Knockholt Fest

19th May 2023

Dear Jessica,

I'm a local resident with great concerns over the prospect of an alcohol & music festival at Rushmore Hill Farm by Union Knockholt Ltd selling alcohol & playing loud music close to where I live.

The negative impact to the peaceful enjoyment of my property & others will be severely disturbed. This will cause no end of nuisance & chaos on the surrounding roads.

As someone who lives near the agricultural field in question, I wanted to make the voices of Knockholt heard that the selling of alcohol in such a location is a recipe for disaster. The event is not centrally located and does not have easy/safe access for public. Attendees will most likely have to drive.

The field in question is a farm, with farm access for farm machinery. It is simply not a suitable location for such a large gathering of the public due to the remoteness of the area and lack of suitable servicing of the site.

The promotion of alcohol at this "event" will encourage drivers and visitors to consume alcohol throughout the day which would clearly cause issues. This will pose an unacceptable risk to any children & members of the public, with people thinking that as it's in the country they can get away with drink driving without a Police presence.

If cars are left & picked up the next day the likelihood of drivers being safe to do so is also an unacceptable risk to neighbouring residents and the wider community.

The selling of alcohol in the middle of a field with the only reasonable access by car is unsuitable. The site isn't a public place providing a beneficial event for the local community this is a "for profit" organisation that has the high likelihood of causing grievous harm to the local and wider community with absolutely zero benefit for residents. The organiser said he is likely to lose £25k so no profit for charity which was one of the reasons given for the event.

This event does not benefit locals it will simply cause nuisance & unacceptable behaviour. I hope that the licence application will be refused.

Yours sincerely

Marco Williams



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From: publicaccess@sevenoaks.gov.uk <publicaccess@sevenoaks.gov.uk>

Sent: Friday, May 19, 2023 4:12 PM

To: Jessica Foley <jessica.foley@sevenoaks.gov.uk>

Subject: Comments for Licensing Application 23/01234/LAPRE

Customer Details

Name: Mrs Michelle Burnham

Email:

Address:

Reasons for comment:

- Noise Disturbance
- Parking
- Prevention of Public Nuisance
- Protection of Children from Harm
- Public Safety

19/05/2023 4:12 PM We have many concerns regarding the proposed Knockholt Fest related to this application, however, the main concern is for public safety and traffic. The proposed location for the event is in an agricultural field opposite my property, totally unsuitable to parking should the weather be wet. Should the event go ahead with the volume of tickets sold as indicated we believe that extra traffic/parking will result in chaos in the surrounding roads, potentially leading to car accidents. The junction with Shelleys Lane is of particular concern as it is a very dangerous junction all of the time, and this is where the proposed entrance/exit is to be sited. To give context, during term times the traffic and parking in the vicinity of St Katherine's School is extremely hazardous for half an hour in the mornings and afternoons. This therefore gives us concern that the extra traffic (estimated to be up to 900 cars) for 11 hours on the day of the event would make it virtually impossible to leave our property. In addition, the roads around the proposed event are narrow and heavily used by cyclists and the increased level of traffic and congestion would pose an extra danger to them. Cars also travel fast along this stretch of road and may not anticipate the extra congestion.

The application mentions that there will only be 4-8 personnel to cover parking, security, ticketing and entry which seems to be totally inadequate given the size of the proposed event.

We are also very concerned that the event will cause a public nuisance to us and our neighbours, with loud music causing a disturbance, a large number of people coming from outside the village and alcohol sales possibly leading to antisocial behaviour, a lack of public transport (one bus an hour, with the service finishing at 8pm) and obviously the congested roads.

Kind regards

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From: publicaccess@sevenoaks.gov.uk <publicaccess@sevenoaks.gov.uk>

Sent: 18 May 2023 09:15

To: Licensing <licencing@sevenoaks.gov.uk>

Subject: Comments for Licensing Application 23/01234/LAPRE

Customer Details

Name: Miss Sarah Tormey

Email: [REDACTED]

Address: [REDACTED]

Reasons for comment: - Parking
 - Prevention of Public Nuisance
 - Traffic

Stance: Customer objects to the Licensing Application

18/05/2023 9:15 AM I have concerns that this event is being held on this land when the more obvious choice for a 'community' event would be the village recreation grounds. Electricity, toilets, parking etc are wisely available. This road infrastructure is not suitable for a large number of vehicles, there is very little mobile phone reception in the case of emergencies. The congestion and frustration that happens in the area with approximately 80 cars at the beginning and end of our school day has a significant impact on local residents. Our road crossing patrol officer sees many 'near misses'. I have serious concerns about the safety of pedestrians and drivers if there was an influx of 1500 people in these lanes.

I am concerned that the school itself will be vulnerable to damage, illegal parking etc as it will be the obvious choice for frustrated drivers to park in. We will have to provide security during this event to protect our school. With school budgets as challenging as they are this will have a significant impact.

Kind regards

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From: Anna Miller [REDACTED]
Sent: 21 May 2023 18:11
To: Licensing <licencing@sevenoaks.gov.uk>
Subject: 23/01234/LAPRE knockholt fest

Dear Jessica

Have tried to leave comment on licensing site with no success,
Please pass this on for meeting on land by Shelley's lane Knockholt 'knockholt fest 5th
august

We have several reservations regarding this proposal

The road from the west is narrow and dangerous with no footpaths lots of people will park on
the road and block them plus Chapmans green will probably be used illegally for parking

We do not think emergency services will be able to get to any local emergency

We do not think a children's event needs alcohol !.

The site is extremely steep and unsafe for motor vehicles

We also believe noise from the event will be very intrusive to local residents who do not want
to be upset by loud aggressive music

We think this proposal is totally unacceptable on this site and should not be permitted

Yours sincerely

Mr and Mrs A Miller

Long standing local residents

Ps Please confirm receipt of this email

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From: Pauline Eldridge [REDACTED]
Sent: 20 May 2023 09:05
To: Licensing <licencing@sevenoaks.gov.uk>
Subject: reference 23/01234/LAPRE

Mrs. Jessica Foley
Senior Licensing Officer
Sevenoaks District

Reference [23/01234/LAPRE](#)

Dear Mrs Foley,

I wish to make representation concerning the application for a licence for alcohol and music for an event to be held in Knockholt on 5th August 2023 by Union Knockholt Ltd

I believe my concerns cover each of the licensing application points but I have indicated where I consider this relevant.

Knockholt is a small village community with about 1500 residents. Thus, on the date in question, the population will double. We have narrow, often single track roads, most without pavements so not completely safe with the normal population and we understand the risks. Traffic management with a proposed one way system will render normal movement in the village impossible, let alone any emergency access to either residents or visitors.
(Public safety and Prevention of public nuisance)

Knockholt has an hourly bus connection with Orpington. The last bus is about 9pm and is a single decker bus. It is safe to assume, given this situation, that most visitors will arrive and leave by car. We find, living here, that most transport in and out of the village is by car. This will be a nightmare, there only being one safe access into the village via Rushmore Hill and Main Road. We have two popular Coolings garden Centres, one at each end of the village, so traffic is already busy on this route at weekends.

The Management Plan considers 30% of the expected 1500 will arrive by car. What about the rest – how will they get here? Knockholt station is 2.5 miles from Knockholt, an hourly single decker from Orpington and a shuttle bus caught up in the traffic chaos with a spare if this breaks down! I quote from the management plan

“**2.3 Shuttle Bus Breakdown** – Go-Coach Hire Ltd will be providing the shuttle bus service, with a back-up vehicle on standby in case of mechanical problems.

Agenda Item 3

One can only assume that at the end of this planned event, there being no satisfactory public transport, the majority will leave by car. This after a day with alcohol on sale all day, participants getting into cars and driving back through narrow unfamiliar roads with poor lighting in many places. An accident waiting to happen! It is interesting to note the published Management Plan states "Police presence at the event is always welcomed, though we feel that it is not necessarily required considering the private security arrangements we will have in place"

I would disagree, feeling that with the potential for many drivers to be over the limit Police presence is essential since only they have the legal power if drunken driving is noticed . Apart from private cars and a proposed shuttle bus caught up in the same traffic disorder, participants have no little alternative but to drive. (Public safety & prevention of crime and disorder)

There are many footpaths criss-crossing this area so the potential for children to wander off into dark, unlit areas, or be driven home with 'over the limit' drivers noted in previous paragraph is of concern (Harm to children)

We have a perfectly adequate recreational ground in the village used for our local community events. It is properly fenced to the main road and given that it is in our village almost all can walk to the recreational ground so few traffic or drink driving problems. We held a fantastic community event there for the recent Coronation and it is the site of our regular Carnival. We have sufficient events planned by the community and for the community. This planned event does not fall into this category.

Yours faithfully
Pauline Eldridge
John Lewis Smith

From: Pauline Gleason [REDACTED]
Sent: 22 May 2023 11:48
To: Licensing <licencing@sevenoaks.gov.uk>
Subject: Objection to Licensing Application Reference:- 23/01234/LAPRE

Dear Sirs

Licensing Application Reference:- 23/01234/LAPRE

I have been experiencing technical difficulties submitting my objection to this application on-line and I would be grateful if you would please accept this email.

I am a local resident who has lived in Knockholt next to the village school and opposite the Church for over 40 years and have many years' experience of the dangers and chaos caused by even a small increase in traffic to and through the village.

I would like to share with you my concerns below in relation to the following Licensing Objectives:-

Public Safety

The proposed site for the venue is not a suitable location for such a large gathering of the public due to the remoteness of the area. The roads surrounding the proposed venue are extremely narrow - mostly single track country lanes - entirely unsuitable for event traffic.

The site is not well served by public transport. There is one bus every 90 minutes to Orpington which stops running just after 9pm and the nearest station is over 4 miles away along country lanes with no pavements and in some places little or no street lighting.

The event is expected to attract over a 1000 people. The organisers suggest that the majority of visitors will be walking or taking taxis to and from the event. The cost of a taxi from Sevenoaks or Orpington would be prohibitive for many event goers.

The site access to the field is highly dangerous with limited visibility to Shelleys Lane. A lack of clear visibility along the Main Road will cause significant public safety concerns.

The site is an agricultural field; the majority of those attending will be driving and in all likelihood people will be encouraged to drink alcohol during the music festival – there is a very real risk that many drivers will be under the influence leaving the event at 10pm, posing a clear danger to other road users entering or exiting this narrow site and along Main Road.

The event organisers claim there will be security and volunteers manning the event however it could well result in the involvement of the police and emergency services with people driving to a music event and actively encouraging the drinking of alcohol.

The suggested measures of security staff manning the event (4-8 personnel to cover car parking, perimeter security and ticketing/entry) seems woefully inadequate.

The numerous lorries and large vehicles used for constructing the stage and for bars selling alcohol will in high probability cause significant disruption and damage during the set-up in the days and weeks before and after the event, churning up the field and causing numerous traffic problems.

Agenda Item 3

The field is not suitable for the parking of the anticipated 500 cars by members of the public. There is no hard standing and should it rain in the days before or on the day of the event there will be significant damage caused to the land and any vehicles not suitable for off-roading will need to be towed out of the field. The incline/slope that the field is situated on is also a danger in itself.

I have grave concerns over the volume of traffic:

- a) blocking local residents wishing to go about their day to day lives and (more importantly)
- b) blocking access for emergency services should the need arise
- c) endangering horse riders and their horses
- d) cyclists; and
- e) ramblers

In addition, there is potential for damage to wildlife including deer and badgers often seen blindly darting across roads as they move from field to field.

The hosting of this music and alcohol festival will no doubt cause major congestion and traffic chaos around the area and with the bottleneck access the safe management of the public raises unacceptable risks to safety.

Prevention of public nuisance

The proposed event will have a negative impact on the peaceful enjoyment of the neighbouring properties – eleven hours of music and congested roads.

Protection of children from harm

In addition to the safety concerns with regards to road congestion, I also have concerns surrounding the safety of children at the event.

- The proposed site is bordered by public footpaths where anyone can freely walk with little protection to the children on site.
- The site is an agricultural field ill-suited for the use as a music and food festival. The land will be polluted with animal waste before the event and will be polluted with human waste rubbish and litter after the event.
- Metal from disused machinery, old barbed wire etc are often found in fields and are not always easily visible. As this is a summer event children will not be wearing appropriate footwear for playing in an agricultural field and could easily become injured.

In summary, this proposed event for the consumption of alcohol and the playing of loud music in an agricultural field goes far beyond what could reasonably be seen as appropriate and I object to the event being held.

Yours sincerely

Pauline Gleason



Dear Jessica Foley

Comments re Licensing Application 23/01234/LAPRE

Whilst I appreciate the concept of locally orientated 'Boutique Food-Festivals' offering a family orientated experience with musical entertainment, I have some unresolved concerns about the above application.

There was no initial approach to the village, when potential problems could have been raised, prior to the application being submitted.

Knockholt is predominately a ribbon development rural village with the main access via Rushmore Hill from the A21. This leads into Main Road which although adequate for small vehicles, has relatively narrow sections with restricted sightlines and problems arise when larger, or agricultural vehicles, are encountered. There are numerous local horse riders and at weekends, many cyclists enjoy the challenging hilly terrain. All other access is via narrow lanes, many of which are only single track with passing places.

There is potential for severe congestion, not only affecting access/egress for residents' homes, but potentially impeding access for Emergency Service vehicles with resulting risks to residents' wellbeing and property.

The statement that most people will use taxis or public transport suggests a poor appreciation of the services available. Knockholt Station is 4 miles from the venue, the other stations serving the area being considerably further at Orpington and Sevenoaks, and the necessary bus links are infrequent and terminate before the event closure time.

Therefore, the application would seem to contravene the licencing objectives as there is a very high risk that traffic/transportation issues resulting from the current scheme will result in public nuisance and potential public safety issues.

The available documents do not adequately address residents' concerns and hopefully before any approval is given, these issues will be addressed.

Yours sincerely

Rita C Radford



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From: Sandra [REDACTED]
Sent: 22 May 2023 22:16
To: Licensing <licencing@sevenoaks.gov.uk>
Subject: Licensing ref 23/01234/LAPRE

22 May 2023

I object to the licence ref 23/01234/LAPRE for the following reasons:-

Access to the site out of village site on Main Road, Knockholt will cause major disruption, road queues, delays & nuisance for over a week to residents especially on 5 August due to the volume of vehicles requiring access to the small site entrance having to turn right across the path of oncoming traffic.

The event is from 10.00 to 22.00hrs. We were advised Vendors have to be on site by 08.30 on the day If they arrive early than gates open there is nowhere to wait, stop or park on Main Road, Knockholt as it is narrow road with bends in both directions All other routes are via single tract, long narrow lanes, which will cause gridlock as there are little or no passing places for this volume of heavy traffic

There have been two major accidents recently also bus & coach also came together all on the same bend close to the venue

Noise & nuisance on the day will be from very early in the morning until late into the night and early hours with traffic movements

The cap for online ticket sales is 1200 The organiser cannot guarantee tickets will not be sold ad hoc on the gate on the day

The calculations of vehicle movements do not add up

The site is at the top of the North Downs. Music will also be played all day causing further nuisance as sound travels over the whole area

There is an existing local 'Knockstock' music event on 17 June which has been running for 11 years. Noise from this event can be heard throughout the village and miles away

Alcohol will be on sale all day

There is little or no public transport to the event site with only real access by vehicles. Knockholt rail station is nowhere near Knockholt and not walking distance. There is no taxis service at the station

Should emergency service need to use Main Road, for security and safety reasons this event is too big for a small village with limited rural access

Regards

Sandra Holloway

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